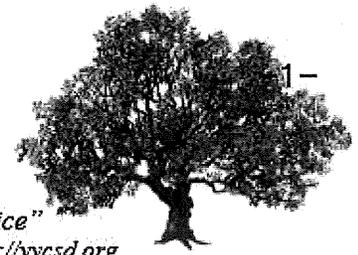


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Regular Meeting

December 7, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks was present. Directors Bumpass, Gonzales, and Redmon participated via Zoom video conference. Director Stewart was absent.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, and Administrative Services (AS) Manager Cynthia Allen participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

Vice President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 34.3 million gallons of water for November. This was the same amount as last year. Vandenberg Village received 0.14 inches of rain in November bringing the calendar year total 8.28 inches.

Well levels (below ground surface) for November were 1B-145', 3A-151', and 3B-135'.

During the Thanksgiving holiday, there was a fire in the electrical panel that provides power to Well 3B. The fire was on the District's side of the electric meter and caused significant damage. Well 3B has been out of service. PG&E is scheduled to shut off its power on December 8 so electrician Joe Debolt can replace the panel.

Today, Laguna County Sanitation District from Santa Maria assisted the District with their Vactor truck and three-man crew. They cleaned the entire off-site sewer trunk line on the west side of the village where the sanitary sewer overflow (SSO) occurred last month. On November 1 there was a Category 3 SSO of 500 gallons at the splitter box near Floradale Bridge.

To conclude his report, O&M Manager said the field crew replaced four angle stops and RL Johnson has been contracted to repair the leak in the 12-inch water main at the Constellation Road northbound offramp. The Caltrans permit application was submitted and work is planned for Tuesday, December 14. Crosno Construction has been notified of needed repairs to the exterior paint on Tank 5B.

6. ADMINISTRATION REPORT

In October, AS Manager Allen submitted an application to the State Water Resources Control Board requesting \$8,631 for water charge arrearages. The District received the check on Friday for the full amount and credits will be posted to customer accounts tomorrow. Of the 35 customers who were eligible when the application was submitted, 25 are still eligible to receive funds. The customers must have unpaid water charges accrued between March 4, 2020, and June 15, 2021, to qualify. Six customers were sent to collections since October 2020 who were eligible but were not used in the application calculations. The District applied all but \$151 to customer accounts and will be returning this excess to the State.

Beginning February 2022, the State will fund wastewater arrearages. However, in January, the District will resume charging late fees and discontinuing service, therefore the wastewater arrearages request will be a small amount.

As of today, 65 customers are 60 or more days delinquent for a total of about \$18,000 after the payment of the arrearages is applied. Ten customers have past due balances of more than \$500 and eight customers have not made a payment in six months or longer. In January, 48-hour notices will be issued for the first time since March 2020 so those numbers will probably decline. All customers with past due amounts are on a payment plan.

Last week, AS Manager Allen, submitted a risk control grant application for a \$10,000 safety grant to the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA) for the Valve Operator and Truck project. The new equipment qualifies by reducing the strain from manual valve turning required by the District's current equipment and manual shoveling required to expose system valves. It will also provide updated location information for the District's Emergency Response Plan and GIS system. The District will be notified in March whether we receive the grant or not.

She nominated the Tanks 5A & 5B Rehabilitation Project to the Central Coast Chapter of APWA (American Public Works Association) for their Public Works Project of the Year under the \$2M Award. VVCSO won this award in 2019 for the Office Remodel Project and 2020 for the Lift Station #1 Replacement Project. Notification will be in February regarding the award.

The District Office will be closed to the public from 1:00 p.m. on December 24 through January 3. Many employees use this opportunity to take vacation since their workload is slow. However, the office and field will still be staffed so assistance will continue to be available to customers via phone.

To conclude her report, AS Manager Allen said she was relieved from her jury duty last month.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on November 2, 2021

B. Treasurer Report

- 1) Financial Statements
- 2) Disbursements through November 30, 2021

C. Remote Teleconference Meetings

Motion by Director Redmon, seconded by Director Bumpass to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

8. ACTION ITEMS

A. Board Officers

After a lot of discussion among the Directors two motions were made.

Motion by Director Bumpass, seconded by Director Redmon to elect Director Brooks as President and Director Gonzales as Vice President.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

Motion by Director Bumpass, seconded by Director Brooks to elect Director Redmon as Finance Officer

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

B. Director Appointment

Motion by Director Bumpass, seconded by Director Gonzales to approve the attached Notice of Vacancy for publication and plan to appoint a new Director at the February 1 board meeting

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon

Noes: None

Abstain: None

Absent: Director Stewart

9. REPORTS

A. Committees

Director Brooks attended a Sustainable Groundwater Management Agency committee meeting and will attend another tomorrow.

B. District Representatives to External Agencies

Director Brooks attended a virtual Association of California Water Agencies conference.

C. President

President Stewart was absent

D. General Manager

General Manager Barget referred the Directors to the Local Agency Formation Commission letter in the informational correspondence section of the board package. If anyone is interested in seeking nomination or has questions, please see him or AS Manager Allen.

Director Redmon asked if the county has contacted him about reimbursing the District for a portion of the test well at the old fire station. General Manager Barget has not received any communication from the county.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, November 30, 2021
- B. LAFCO letter, Call for Nominations for Special District Member, November 22, 2021
- C. California Water and Wastewater Arrearages Payment Program Water Arrearages Disbursement Request Form

11. DIRECTORS FORUM

Director Bumpass asked about the Floradale Sewer Relocation Project. General Manager Barget said it is still in the design phase and he is looking for grant opportunities to offset the \$2 million cost.

12. ADJOURN

Vice President Brooks declared the meeting adjourned at 7:47 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher Brooks
Vice President, Board of Directors