

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Regular Meeting

November 1, 2022

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Redmon, and Stassi were present. Directors Bumpass and Gonzales participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Finance Administrator Patricia LeCavalier, Field Crew Service Person Jeff Cole, and Adam Geis from Moss, Levy & Hartzheim were present. Director-elect Steve Heuring, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

Jeff Cole gave the operations report in Mike Garner's absence. The District pumped 32.1 million gallons in October with an average daily demand of 1.04 million gallons. This is 17 percent less than last year.

The District did not receive any rain in October keeping the calendar year total at 4.72 inches.

The Well levels (below ground surface) for October were 1B-146', 3A-148', and 3B-138'.

The Floradale Sewer Replacement Project started on October 6. The 12-inch high density polyethylene (HDPE) pipe was pulled underneath the Santa Ynez River on October 25.

The Villas on Oak Hill sewer main installation was completed and passed the pressure test. The District is going to film the main with the camera van on October 3.

The field crew repaired two service lines in October. The District had a Category 3 sanitary sewer overflow (SSO) at Lift Station #1 on October 4.

Mike Garner celebrated his 38th anniversary with the District on October 15.

6. ADMINISTRATION REPORT

AS Manager Allen reported she attended the CALAFCO conference where Municipal Service Reviews (MSRs) and consolidations were hot topics. She also attended American Public Works Association (APWA) Easements and Rights-of-Way training. Most of the discussion was for large construction projects but it was reassuring to learn the District's requirement for developers to file a grant deed to transfer infrastructure assets was the best method.

To conclude her report, AS Manager Allen explained the charts on pages 9-16 of the board package. Previously, the water and wastewater funds were combined into one set of charts. Staff is now preparing a set of charts for each fund, water and wastewater.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on October 4, 2022

B. Treasurer Report

1) Financial Statements

2) Disbursements through October 31, 2022

C. Remote Teleconference Meetings

Motion by Director Redmon, seconded by Director Stassi to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Annual Audit

Lead Auditor Adam Guise from Moss, Levy & Hartzheim reviewed highlights of the audit report with the Directors.

Motion by Director Redmon, seconded by Director Bumpass to accept the Fiscal Year 2021-22 Audit Report prepared by Moss, Levy & Hartzheim

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

B. Capital Improvement Plan

Motion by Director Stassi, seconded by Director Brooks to refer the 20-Year Capital Improvement Plan to the Finance/Budget Committee for review and consideration.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

The Water/Wastewater Committee met and discussed the Capital Improvement Plan.

B. District Representatives to External Agencies

General Manager Barget and AS Manager Allen attended the Santa Barbara County Chapter, California Special Districts Association dinner on October 24.

C. President

President Brooks thanked the staff for all their work.

D. General Manager

General Manager Barget has been heavily involved with Sustainable Groundwater Management Act (SGMA) work throughout the year. He is currently participating in ongoing conference calls with staff and attorneys from the Western Management Area Groundwater Sustainability Agency. A draft joint exercise of powers agency (JPA) agreement is in the works. A staff committee consisting of Bill Buelow, Jose Acosta, and Joe Barget are preparing a request for proposal (RFP) to hire a rate consultant for SGMA groundwater fees.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, October 25, 2022

B. Letter dated October 21, 2022 to California Department of Water Resources Sustainable Groundwater Management Grant Program

11. DIRECTORS FORUM

Director Brooks expressed appreciation to Director Redmon for his years of service on the board.

Director Bumpass thanked the staff for work on the capital improvement plan and for a good report on the audit. He would like to revisit drought water restrictions after the first of the year.

Director Redmon said he has enjoyed being part of the District and congratulated Steve Heuring as a new board member.

12. ADJOURN

President Brooks declared the meeting adjourned at 8:05 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher Brooks
President, Board of Directors