

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



REGULAR MEETING

Tuesday, August 6, 2019

7:00 p.m.

AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT
7. CONSENT CALENDAR
 - A. Minutes of the Special Meeting on June 21, 2019 page 1
 - B. Treasurer Report
 - (1) Disbursements through July 31, 2019..... page 9
 - (2) Schedule of Investments page 23
 - (3) Public Official Reimbursement Report: Review and disclose information..... page 25

8. ACTION ITEMS

- A. **Code of Ordinances:** Consider adopting an updated and revised Code of Ordinances page 27
- B. **Reservoir Site 5:** Consider approving a new 25-year lease with the State Lands Commission for existing water storage tanks, pipeline, and access road..... page 31
- C. **Student Interns:** Consider approving an unpaid student intern program page 53
- D. **Association of California Water Agencies (ACWA) Election:** Vote for a chair, vice-chair, and board member to represent Region 5 page 67

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

VVCS D – Water/Wastewater Chemistry and Standards page 69

11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



MINUTES Regular Meeting

August 6, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Stewart and Wyckoff were present. Director Redmon was absent.

OTHERS PRESENT

Administrative Services (AS) Manager Cynthia Allen, Field Crew Service Person Jeff Cole, Santa Ynez Community Services District General Manager Jeff Hodge, and Ronald Linton, 3937 Agena Way.

3. ADDITIONS AND DELETIONS TO AGENDA - None

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

Field Crew Service Person Jeff Cole reported the District pumped 43 million gallons of water for the month of July with an average daily demand of 1.4 million gallons. This is 3 percent less than last year. Vandenberg Village received no rain in July keeping the calendar year total at 13.55 inches.

Well levels (below ground surface) for July were 1B-143', 3A-142', and 3B-136'.

The District's electrician, Joe Debolt and Jeff Cole installed underground conduit at Lift Station 1 and the cement pad was framed and poured last Saturday. They will run the wire and install panel boxes in the next few weeks.

The design of the camera van was completed and a purchase order for \$239,000 will be completed to order the van in August.

The field crew repaired five angle stops and replaced three service lines. There were no sewer overflows for the month of July.

To conclude his report, Jeff said Mike Garner and Manual Perez are attending the annual Tri-State seminar in Las Vegas this week.

6. ADMINISTRATION REPORT

AS Manager Allen reported effective September 1, 2019, Rabobank will merge with Mechanics Bank and the brand will change to Mechanics Bank. The merger will be completed in the spring of 2020.

On July 11 AS Manager Allen was sworn in as the Alternate Special District LAFCO commissioner. She participated as a voting member at the meeting due to the run-off between Jay Freeman and Judy Ishkanian. Paul Hood will email the results from the election tomorrow.

To conclude her report, Fire Station #51 contacted local water purveyors to determine if they are able to supply water to hydrants in the occurrence PG&E cuts power during wind events. The District responded the two million gallons storage tanks at the end of St. Andrews Way are primarily filled during the night and backup generators are available to pump water in an emergency.

7. CONSENT CALENDAR

A. Minutes from the Special Meeting on June 21, 2019

B. Treasurer Report

1) Disbursements through July 31, 2019

2) Schedule of Investments

3) Public Official Reimbursement Report

Motion by Director Wyckoff, seconded by Director Bumpass to accept the consent calendar as presented.

**Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon**

8. ACTION ITEMS

A. Code of Ordinances

Motion by Director Brooks, seconded by Director Stewart to increase the amount paid for attending Groundwater Sustainability Agency Committee meetings to the primary and alternate District member to \$75.

**Ayes: Directors Brooks, Stewart and Wyckoff
Noes: Director Bumpass
Abstain: None
Absent: Director Redmon**

Motion by Director Bumpass to eliminate compensation for all board meetings and standing committee meetings. Motion not seconded; motion failed.

Motion by Director Stewart, seconded by Director Wyckoff to waive reading and adopt revised Ordinance 1, Ordinance 2, and Ordinance 3.

Roll call vote:

**Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon**

Code of Ordinances are adopted.

B. Reservoir Site 5

Motion by Director Stewart, seconded by Director Wyckoff to approve Lease PRC 7611.1 with the California State Lands Commission for Reservoir Site 5.

**Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon**

C. Student Interns

Motion by Director Wyckoff, seconded by Director Stewart to approve an unpaid student intern program.

**Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon**

D. Association of California Water Agencies Election

The Directors present were in agreement to support President Brooks' vote for the Region 5 Nominating Committee's Recommended Slate.

9. REPORTS

A. Committees

No committee meetings

B. District Representatives to External Agencies

President Brooks and Director Stewart attended the Santa Ynez River Valley Basin Western Management Area Groundwater Sustainability Agency meeting in Lompoc on July 24.

C. President

President Brooks had nothing further.

D. General Manager Report

General Manager Barget was absent.

10. INFORMATIONAL CORRESPONDENCE

WVCS – Water/Wastewater Chemistry and Standards

11. DIRECTORS FORUM

There were no comments to report.


12. ADJOURN

President Brooks declared the meeting adjourned at 7:37 p.m.

Attest:

Signed:


Stephanie Garner
Secretary, Board of Directors


Christopher C. Brooks
President, Board of Directors