VANDENBERG VILLAGE
COMMUNITY SERVICES DISTRICT
3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109

"Pride in Community Service"
http://vvcsd.org
info@vvcsd.org

REGULAR MEETING
Tuesday, April 7, 2020

7:00 p.m.

AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

To access the meeting via teleconference please dial:
1-805-733-3105 and enter 3745#

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcsd.org by Monday, April 6, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff

3. ADDITIONS AND DELETIONS TO AGENDA

4. PUBLIC FORUM

   The Board will invite public comment on each action item as it is considered during the meeting.

   At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on March 3, 2020..... page 1

B. Treasurer Report

(1) Monthly Financials ..... page 9

(2) Disbursements through March 31, 2020 ..... page 17

8. ACTION ITEMS

A. **Capital Budget [Public Hearing]:** Consider adopting FY 2020-21 Water and Wastewater Capital Budgets ..... page 25

B. **Operating Budget [Public Hearing]:** Consider adopting FY 2020-21 Water and Wastewater Operating Budgets, and Administrative Overhead Fees..... page 33

C. **Access Road:** Consider approving a lease with the California State Lands Commission to use the road from Burton Mesa Boulevard to Well Site 1 ..... page 45

D. **Valves:** Consider awarding a contract to RL Johnson Construction for $36,256 to replace 10 valves in the water distribution system..... ..... page51

E. **Public Outreach:** Consider not holding any public events to commemorate Water Awareness Month and Drinking Water Week this year due to the coronavirus (no board package material).

F. **COVID-19:** Consider adopting a declaration or proclamation of emergency and any other actions in response to the coronavirus pandemic (no board package material).

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

A. “Office Closed” notice posted March 19, 2020 ..... page 55

B. Letter dated March 20, 2020, from Ann Marx, Wildland Fuels Project Management Coordinator, Santa Barbara County Fire..... page 57

C. Water Rates in Santa Barbara County, February 2020..... page 59

D. Work Plan – Club House Road Entrance Beautification ..... page 67

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District’s website at http://www.vvcsd.org.