

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Special Meeting

January 9, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

2. REQUEST FOR REMOTE PARTICIPATION UNDER AB2449: Director Stassi requested to participate remotely due to emergency circumstances per Government Code § 54953(f). The Directors unanimously approved with a roll call vote.

3. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring and Stassi

OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, Financial Services Manager Patricia LeCavalier, and Carol Reynolds from Mission Hills Community Services District.

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC FORUM

President Bumpass opened the public forum at 7:02 p.m. Carol Reynolds congratulated Cynthia Allen on her new position and thanked her and O&M Manager Garner for their assistance over the years. The public forum was closed at 7:03 p.m.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 29 million gallons of water in December with an average daily demand of 935,000 gallons. This is 26 percent more than last year.

There was 3.92 inches of rain in December bringing the calendar year total to 24.4 inches.

The District's well levels for December were 1B-142', 3A-136', and 3B-135'.

This last year was the lowest water production, 1,169 acre-feet, since the O&M Manager's time with the District.

The engineers from Pureflow have finished the piping design and started manufacturing the piping with coating. The new backwash motor is on order with a 26-week lead time. The final engineer report should be out soon.

Well 1B was pulled for routine maintenance and there was damage to some of the parts which will be discussed during the meeting.

The field crew had three service line repairs in December and there were no sanitary sewer overflows to report for the month.

6. ADMINISTRATION REPORT

General Manager Allen reported the state is currently working on the District's application for Covid arrearage funds. She was asked to resubmit the request with a 0.00 instead of 0 on the categories for which there was no request for reimbursement.

The District's web host increased fees by 400 percent with no added benefits so staff decided to switch to Streamline. The cost is higher but three services were cancelled in addition to the previous web host and there is a lot more functionality.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on December 5, 2023

B. Treasurer Report

1) Monthly Financials

2) Disbursements through December 31, 2023

C. Water Pumped vs. Sold, 12 months

Motion by Director Brooks, seconded by Director Heuring to accept the consent calendar as presented.

Roll Call Vote:

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEM

A. Committees and Agencies

Motion by Director Stassi, seconded by Director Heuring to confirm Board President Bumpass' appointments to standing committees and external agencies with changes.

Roll Call Vote

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

B. Director Travel Budget

The Directors talked about which conferences they would like to attend and some decided to commit at a later date.

C. Water Capital Budget Amendment

Motion by Director Stassi, seconded by Director Gonzales to increase the FY 2023-24 Water Capital Replacement Budget by \$32.4K to repair Well 1B.

Roll Call Vote

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

D. Future Wells

There was a lot of discussion about the status of the lease application sent to the State Lands Commission. General Manager Allen spoke to Lyndee Althouse today and she recommended deferring further expenditures on the Bird's Beak plant until fall 2024. It was decided that General Manager Allen would contact Kelly Connor, Public Land Management Specialist, and arrange an in-person meeting.

9. REPORTS

A. Committees

Sustainable Groundwater Management Agencies met on January 5 and voted to approve the action plan.

B. District Representatives to External Agencies - Nothing to report.

C. President - Nothing to report.

D. General Manager

General Manager Allen will receive a Certificate of Appreciation from LAFCO on Thursday in Santa Barbara. Her new position required her to resign from the Santa Ynez River Water Conservation District board and LAFCO. If you know of anyone who lives in the Northwest area of Lompoc and would be interested in Cachuma releases and groundwater management, please see your email for a link to the application. The deadline is January 17.

O&M Manager Garner and General Manager Allen posted a request for proposals for the Apollo/Constellation Sewer Main Replacement Project. There is a time crunch because we want the work to be performed the first week of April. The hotel has landscaping plans for the area and also needs to work around the school's holiday schedule. We need to do traffic control on both Constellation and Apollo Way. Both roads will not be closed at the same time but each will have lane closures during the week.

Agendas have been drafted for all three committees so Stephanie and General Manager Allen will be contacting the committee chairs to coordinate meetings over the next few months. The budget calendar is included in the Informational Correspondence with tentative dates for the Legal/Personnel and Finance/Budget Committees to meet on budget items.

Patty LeCavalier was promoted to Financial Services Manager effective January 14. This was an inactive position on the payroll schedule and is equal in pay and responsibilities to the Administrative Services Manager. This position better fits Patty's education and experience. Staff will be advertising for an entry-level accountant to take over the payroll and accounts payable duties.

To conclude her report, General Manager Allen received the LAFCO ballot after the board package was published so the election discussion will be on the next agenda.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, January 2, 2024

B. Public Hearing Notice from Santa Barbara County Regarding Housing Element Draft EIR, December 20, 2023

C. VVCS Budget Calendar, FY 2024-25

11. DIRECTORS FORUM

Director Bumpass would like to look at the District's Strategic Plan and talk about the Director's salaries.

Director Gonzales would like to schedule a Finance/Budget Committee meeting on Friday afternoon and a Legal/Personnel Committee meeting on February 22 at 3:00 p.m. He would like staff to look into solar and the Water/Wastewater Committee should consider the intertie a priority.

Director Stassi appreciated being able to participate in the meeting via ZOOM.

12. ADJOURN

President Bumpass declared the meeting adjourned at 8:15 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Robert Bumpass
President, Board of Directors