

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcisd.org>
info@vvcisd.org

MINUTES Regular Meeting

February 6, 2018

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Blair, Brooks, Fox and Wyckoff were present. Director Bumpass participated via teleconference.

OTHERS PRESENT

Joe Barget, General Manager; Cynthia Allen, Administrative Services (AS) Manager; Mike Garner, Operations & Maintenance (O&M) Manager; Judith Ishkanian, Board President of Montecito Sanitary District; Jeff Hodge, General Manager of Santa Ynez Community Services District; Paul Hood, Executive Officer of Santa Barbara County LAFCO; and five members of the public

3. **ADDITIONS AND DELETIONS TO AGENDA - None**

4. PUBLIC FORUM

President Brooks opened the public forum at 7:02 p.m. Judith Ishkanian introduced herself to the board as a candidate running for Special District LAFCO Commissioner, and presented a letter to the Board asking for their vote. President Brooks closed the public forum at 7:04 p.m.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 26.9 million gallons of water for the month of January with an average daily demand

of 870,000 gallons a day. This was 40 percent more than last year. Vandenberg Village received 2.57-inches of rain in January.

Well levels (below ground surface) for January were 1B-141', 3A-136', and 3B-134'.

Fisher Pump reinstalled a pump in the test well last month, and we have completed two sets of 6-day, 24-hour pump tests for arsenic. January 3-9 tests were pumped at 385', and arsenic levels ranged between 23-34 parts per billion (ppb). January 16-22 tests were pumped at 714', and arsenic levels were 29-49-ppb. The arsenic levels are still above the 10-ppb maximum contaminant level and Rick Hoffman will give a complete report to the board at the March meeting.

O&M Manager Garner said he monitored Davis Creek during the recent rain to see how it handled the flow. There was no flooding on the road and the remaining sediment under the crossing and downstream was flushed out.

On January 9 at 12:10 a.m. AJ Rea and O&M Manager Garner responded when the District lost one phase of the 3-phase, 480-volt power to Well Site 1. All water tanks were full at the time so, as a safety precaution, the system was shut down until morning. The other sites were checked and were operational. The following day damage was found to the surge protector, Filter VFD Drive, SCADA radio and both line meter remote registers. The VFD Drive and radio were back up the same day and PG&E restored power by 5:00 p.m. Joe Debolt, the District's electrician, replaced the surge protector the following week and Jeff Cole replaced remote readers.

Jeff Cole and O&M Manager Garner completed lead testing at all three public schools (Cabrillo, Buena Vista and Maple) and one private school (Children's Montessori) from drinking fountains and faucets used for food preparation; four samples from each of the public schools and two from the private school. All 14 samples tested non-detect for lead. General Manager Barget and O&M Manager Garner will prepare letters to the schools and issue a press release. Assembly Bill 746 requires community water systems to test for lead in the potable water system of school sites before January 1, 2019.

The last of the 28 fire hydrants in this fiscal year's capital budget was installed by the field crew on January 25 to complete the project.

Field crew replaced eight 1-inch service lines, including four polybutylene lines, one 1½ -inch service, and two 6-inch saddles, making it a busy month for repairs. There were no sewer system overflows to report for January.

To conclude his report, O&M Manager Garner said the staff had their annual safety dinner at Flatbreads in Los Alamos on January 12 and thanked the Directors for supporting this tradition.

6. ADMINISTRATION REPORT

AS Manager Allen reported Newton Construction began working on the new administrative office on January 9. The exterior plumbing work has been completed and passed county inspection on January 30. Floor trenches were cut and interior plumbing was completed. County inspectors are expected this week and new concrete poured soon. Electricians are rewiring the building and Newton will begin framing the new walls this week. As demolition continues and the project picks up speed, details are being finalized with the contractor and subcontractors. Less than a month since the project began and AS Manager Allen has responded to approximately 40 requests for information and submittals.

The District has requested an encroachment permit from Santa Barbara County Public Works to remove trees in the parkway in front of the building. The landscape plan approved by North County Board of Architectural Review (NBAR) shows four Chinese Pistache trees, but since the county is responsible for that location, the county arborist will select the species and wants to reduce the number of trees.

Administrative staff has started work on the Fiscal Year 2018-19 Budget. The tentative schedule on page 55 of the board package for the Finance/Budget Committee meetings are only suggested dates and times.

To conclude her report, AS Manager Allen explained the letter from UCM on page 57 of the board package. UCM was contracted to review the districts utilities. If any savings through incorrect billings or billing efficiencies were found, UCM would receive a percentage as compensation. As a result, UCM was not able to make any

recommendations to decrease the District's utility expenses, and no billing errors were found.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on January 2, 2018

B. Treasurer Report

- 1) Disbursements through January 31, 2018
- 2) Approval of Monthly Financials
- 3) Schedule of Investments

Motion by Director Blair, seconded by Director Wyckoff to accept the consent calendar as presented.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

8. ACTION ITEMS

A. **Mid-Year Budget Review**

Motion by Director Blair, seconded by Director Wyckoff to approve the attached mid-year budget review.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

B. **CSD Services and Facilities**

General Manager Barget gave a presentation detailing the information in the board package and introduced Steve Heuring, President of the Vandenberg Village Association (VVA). Mr. Heuring

said he sent out a survey to the customers of the District asking if any of the four services were of interest to the public; community center, park/open space, library, and street maintenance. The majority of the responses were against adding additional fees and expanding the District's services.

President Brooks said he would still like to sell the current office building but if Mr. Heuring wants to ask the residents to purchase the office, there are only a few months until the project is complete. President Brooks asked the Directors if they still want to sell the building. Director Bumpass would like to survey the residents about selling or keeping the building before committing. President Brooks said a survey has been done about the library and street sweeping indicating there was very little public support for either service.

General Manager Barget said the District's conference room has been used on average twice a month and the community will be able to use the conference room in the new office as well. Regarding street sweeping, he spoke to John McCray, a county road superintendent years ago, and Mr. McCray said in the 1970s street sweeping was curtailed because of a combination of a loss of funds from Proposition 13 and high gas prices. General Manager Barget said he would like to contact the county again about resuming street sweeping, if only once a year.

Director Fox said the new office will have more parking and be ADA (Americans with Disabilities Act) compliant.

Director Blair said the new conference room will accommodate the needs of interested organizations. The county does sweep streets if there is debris that poses a safety hazard.

Director Wyckoff said a former board member and resident of the village contributed money to support the village library.

Jimmy Causby of 264 Vega Avenue, said street sweeping was turned down a few years back and was informed later some customers are unable to pay their monthly water/sewer bill, so extra monthly charges are not an option.

O&M Manager Garner, said as a resident, he is on the Board of Directors of the Providence Landing Homeowners Association and

their park board. He approached residents about actually decreasing their Mel-Roos payment and received negative reactions about saving money, so feels Providence Landing residents will not pay for another park when they already pay for a huge park.

Teresa Smith, 3806 Celestial Way, said she is a librarian and fully supports the libraries; however, the Black Gold system is very expensive and is the reason the Village Library is run by the city of Lompoc. She feels street sweeping may not be effective.

Jon Picciuolo, 445 Oak Hill Terrace, suggested, in the future, this type of issue should be referred to an ad hoc committee for research and gathering information, instead of the general manager. He called attention to the District's mission statement on the wall, saying VVCS D should only do two services, water and wastewater.

There was general agreement among the Directors that there is not enough interest from the public to proceed with expanding the District's services.

9. REPORTS

A. Committees

There were no committee meetings.

B. District Representatives to External Agencies

Directors Blair and Brooks, and General Manager Barget attended Santa Barbara County Chapter of the California Special Districts Association on January 22. The speaker was Maureen Spencer, Biologist with the Santa Barbara County Flood Control District.

Director Brooks said he met Santa Ynez Community Services District Director Dave Seymore at the chapter dinner/meeting and he is also running for Special District LAFCO Commissioner.

C. President

President Brooks had nothing further

D. General Manager Report

General Manager Barget informally reached out and offered VVCSD assistance to County Water Agency Manager Fray Crease, Montecito Water District General Manager Nick Turner, and Montecito Sanitary District General Manager Diane Gabriel to help with recovery efforts surrounding the Montecito Mudslide. Some public agencies are providing support through the California Water/Wastewater Agency Response Network (CalWARN) Mutual Aid & Assistance Program. The District has been a member of CalWARN since 1997.

A meeting of the Santa Barbara County Local Agency Formation Commission (LAFCO) Independent Special Districts Selection Committee is scheduled for 5:00 p.m. on March 26 at the Santa Ynez Valley Marriott in Buellton. By Law, the presiding officer of each independent special district in the county is a member of this committee. The purpose of the meeting is to elect a primary representative to replace Jeff Moorhouse and an alternate representative, currently held by Judy Ishkanian, on LAFCO. Director Brooks is planning to attend.

A closed session Legal/Personnel Committee, Directors Fox and Wyckoff, is scheduled for February 13 to discuss employee compensation and the general manager's working relationship with the board, performance, salary, and benefits. The annual change in the CPI-W, West B/C index for 2017 was 2.4 percent. Since 2012, the board has used this index as a basis for annual cost of living allowance (COLA) increases to employee salaries.

During the next four weeks, staff will be preparing a draft FY 2018-19 Annual Budget for consideration by the Finance/Budget Committee. The California Government Code requires the Board to adopt a preliminary budget before July 1 and a final budget before September 1. Historically, VVCSD has skipped the preliminary-budget step and adopted its final budget earlier than most agencies. Board adoption of the final budget is scheduled for the April 3 regular board meeting.

To conclude his report, General Manager Barget said he received an e-mail just before tonight's meeting from Bill Buelow, with the Santa Ynez River Water Conservation District, reporting their \$1

million grant request for Sustainable Groundwater Management Act (SGMA) implementation was approved.

10. INFORMATIONAL CORRESPONDENCE

A. Budget Calendar Fiscal Year 2018-19

B. Letter dated January 25, 2018 from Utility Management, LLC

11. DIRECTORS FORUM

Director Fox said because of health issues he may not run for re-election.

Director Blair said he may not run again either and he appreciates all the work from staff.

12. ADJOURN

President Brooks declared the meeting adjourned at 8:30 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors