

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, January 7, 2020

7:00 p.m.

AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT
7. CONSENT CALENDAR

A. Minutes of the Special Meeting on December 10, 2019..... page 1

B. Treasurer Report

(1) Monthly Financials..... page 9

(2) Disbursements through December 27, 2019..... page 17

8. ACTION ITEMS

- A. **Sustainable Groundwater Management Act (SGMA):** Consider approving the Intra-Basin Administrative Agreement for implementing SGMA in the Santa Ynez River Valley Groundwater Basin page 25
- B. **Geographic Information System (GIS):** Consider purchasing computer software and hardware to develop a GIS for district infrastructure page 39
- C. **Committees and Agencies:** Appoint directors to committees and external agencies, and develop a conference schedule page 57

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

Director Stewart's ACWA Fall Conference Trip Report page 63

- 11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcsd.org>
info@vvcsd.org

MINUTES Regular Meeting

January 7, 2020

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and 4 members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 21.3 million gallons of water for the month of December with an average daily demand of 690,000 gallons. This is four percent less than last December. Vandenberg Village received 4.0 inches of rain during the month, bringing the calendar year total to 18.68 inches.

Well levels (below ground surface) for January were 1B-143', 3A-144', and 3B-137'. No changes from previous months.

Ingrid Salazar, from the State Water Resources Control Board, was here and performed the triennial sanitary survey on December 20. She inspected the District's water infrastructure, finding a couple of discrepancies but no violations. Ms. Salazar asked about tank repairs and was satisfied knowing an invitation for bid package is being prepared for the project. Overall, the District had a great report.

Loch Dreizler, Mission Hills CSD General Manager, contacted O&M Manager Garner on Sunday December 15 for assistance with a sanitary sewer overflow (SSO) on Lewis Drive in Mesa Oaks. Jim Levingston and O&M Manager Garner responded to clear a blocked sewer main and stop the spill. The following day the District's field crew filmed the line, cut out large tree roots, and thoroughly cleaned it with the sewer jetter. O&M Manager Garner was impressed by how the field crew worked together and used the new equipment.

Jeff Cole and other field crew have completed maintenance on a third of the Districts older sewer lines on the south side of the village. A few cracks were found but nothing significant.

There were three angle stops repaired in December and no sanitary sewer overflows to report.

To conclude his report, O&M Manager Garner said the staff will have the annual safety dinner on January 10, and thanked the board for this yearly event.

6. ADMINISTRATION REPORT

AS Manager Allen thanked the board on behalf of the office staff for closing the office during the holidays. One staff member was required to work at least one day during the closure to support the field crew.

The contractor for the Villas on Oak Hill (the 10 units under construction on the former Stoker property) met with AS Manager Allen and O&M Manager Garner this week to get preliminary information about water and sewer connections. Both managers advised the contractors that the owner would need to negotiate with the golf course to get permission (an easement) to connect a new sewer main to the District's manhole on the golf course.

Williams Homes is finishing up the Falcon Heights development and indicated the remaining houses should be sold out by spring.

To conclude her report, AS Manager Allen received two biographies with photos to post on the District's website. She reminded the Directors they can have just a biography or just a photo, and if a Director does not want either, please send her an email.

7. CONSENT CALENDAR

A. Minutes from the Special Board Meeting on December 10, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through December 31, 2019

Motion by Director Brooks, seconded by Director Wyckoff to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Sustainable Groundwater Management Act (SGMA)

General Manager Barget introduced the Water Resource Manager from Santa Ynez River Water Conservation District, Bill Buelow who gave an update about SGMA funding and future meetings.

Motion by Director Redmon, seconded by Director Brooks to approve the Intra-Basin Administrative Agreement for the implementation of the SGMA in the Santa Ynez River Valley Groundwater Basin

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

B. Geographic Information System (GIS)

AS Manager Allen reported she has been working on this project for about 10 years and explained the need for this type of software. O&M Manager Garner confirmed this would help the District maintain accurate recordings of fire hydrants, man holes, water meters and other infrastructure.

Motion by Director Brooks, seconded by Director Bumpass to approve \$25,248 purchase order to iWater Inc., for GIS software and \$5,081.88 purchase order to MoringTech for GIS hardware.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

C. Committees and Agencies

Motion by Director Redmon, seconded by Director Wyckoff to confirm Board President Stewart's appointments to standing committees and external agencies.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

9. REPORTS

A. Committees

President Brooks attended a SGMA meeting on January 23 at the city of Lompoc.

B. District Representatives to External Agencies

The Directors had nothing to report.

C. President

President Stewart said she is very proud to be nominated as Board President and hopes to have VVCSD host an ACWA Region 5 event in spring 2020. This event would be a tour of the NASA facility on south base and talk about the how their satellites are used to monitor the water from space.

D. General Manager Report

General Manager Barget said the Club House Road entrance coalition has raised \$6,675 and are ready for the golf course staff and District's field crew to start shaping the area and get ready to plant the trees. The District will issue a check to the Lions Club for \$2,200 received from the insurance company.

O&M Manager Garner and General Manager Barget have been working on a Request for Quote (RFQ) for the tank project. Tank 1 will be painted inside and out and Tanks 2 and 3 only the outside.

10. INFORMATIONAL CORRESPONDENCE

Director Stewart's ACWA Fall Conference Trip Report.

11. DIRECTORS FORUM

Director Bumpass said including all the tanks in the RFQ would be beneficial if the District receives competitive bids.

Director Brooks said he was pleased to hear AS Manager Allen give a report about the District's interns.

12. ADJOURN

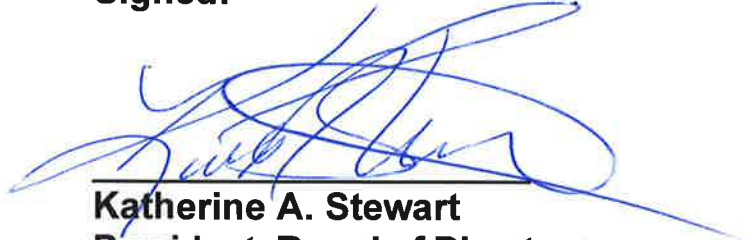
President Stewart declared the meeting adjourned at 8:20 p.m.

Attest:



**Stephanie Garner
Secretary, Board of Directors**

Signed:



**Katherine A. Stewart
President, Board of Directors**