

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



## **SPECIAL MEETING AGENDA**

Tuesday, December 10, 2019  
7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT
7. CONSENT CALENDAR

A. Minutes of the Special Meeting on November 5, 2019..... page 1

B. Treasurer Report

(1) Monthly Financials..... page 7

(2) Disbursements through November 30, 2019..... page 15

## 8. ACTION ITEMS

- A. **Club House Road Entrance:** Consider affirming or changing the previously-approved plans for signage on entrance monuments ..... page 23
- B. **Board Officers:** Elect President, Vice President, and Finance Officer; and discuss appointments to committees and external agencies ..... page 35

## 9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

## 10. INFORMATIONAL CORRESPONDENCE

- A. Letter dated October 15, 2019, from ACWA/JPIA regarding President's Special Recognition Award ..... page 39
- B. Letter dated October 31, 2019, from ACWA/JPIA regarding appreciation for use of staff and facility for Sexual Harassment training ..... page 47

11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.

## 12. ADJOURN

*NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.*

*If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.*

*Please silence all cell phones during the meeting, as a courtesy to others.*

*Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.*

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*"Pride in Community Service"*

<http://vvcasd.org>  
[info@vvcasd.org](mailto:info@vvcasd.org)

## **MINUTES Special Meeting**

**December 10, 2019**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

### **OTHERS PRESENT**

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and 12 members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA - None

### **4. PUBLIC FORUM**

President Brooks invited public comments and there were none.

### **5. OPERATIONS REPORT**

O&M Manager Garner reported the District pumped 35.3 million gallons of water for the month of November with an average daily demand of 1.2 million gallons. This is 8 percent more than last year. Vandenberg Village received 1.13 inches of rain in November increasing the total for the year to 14.68 inches.

Well levels (below ground surface) for November were: 1B-143', 3A-144', and 3B-137'.

The State Water Resources Control Board will be conducting a three-year inspection (Sanitary Survey) of District operations and facilities on December 20. The inspection includes all aspects of the water plant, water storage, and water distribution.

The new Ford 450 valve truck has been ordered for \$40,307. The equipment for the truck was ordered from Pres-Tech for \$147,580. Truck and equipment should arrive in 2-3 months.

Training with the new camera van has been going really good with the field crew. All have been able to get hands-on training with the equipment and combining the Harben jetter at the same time.

The field crew had three service line repairs and chemical line repairs due to freezing temperatures.

In conclusion, O&M Manager Garner reported the District had a sanitary sewer overflow (SSO) on Saturday, November 9. Sewage was flowing out of Manhole #O51 on the 11<sup>th</sup> fairway of the golf course. He and Jeff Cole responded with the Harben jetter to clear tree roots and rags that had blocked a nearby 8-inch sewer main. O&M Manger Garner certified the SSO in the California Integrated Water Quality System (CIWQS) as a Category 3 with an estimated volume of 26 gallons. Category 3 is the lowest of the three categories.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported she began the ACWA/JPIA Leadership Essentials for the Water Industry program in November. She is one of 19 participating in the monthly sessions through next year.

The next LAFCO meeting is December 12 at 1:00 p.m. and will be streamed live from Santa Maria.

A purchase order has been prepared for the Geographic Information System software and computer. To conclude her report she introduced Kelsey Bruner, the District's administrative intern, to the board.

## 7. CONSENT CALENDAR

A. Minutes from the Special Meeting on November 5, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through November 30, 2019

**Motion by Director Redmon, seconded by Director Stewart to accept the consent calendar as presented.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

### A. Club House Road Entrance

General Manager Barget briefly summarized the 32 authorized services and facilities as well as the 14 general powers that community services districts (CSDs) are allowed to perform under the California Government Code. The District acquired Lot 54 in March 2015 and is required to provide long-term stewardship and management of the property. As a government entity, the District is exempt from sign regulations contained in Chapter 35, Article 1 of the Santa Barbara County Code. The District has the general power to manage property and sign work on the entrance monuments on Lot 54 is incidental to the District's management of the property.

The board heard from several members of the public. Some supported a sign for The Mission Club while others were opposed, mainly because it could be construed as a form of advertisement. Most voiced opposition to having the phrase "Home of" on The Mission Club sign. After considerable discussion and a suggestion to postpone a decision to allow for more public input, Elaine Contreras, representing the

beautification coalition, said they had raised \$4,075 so far toward the purchase of signs and landscaping. Ms. Contreras urged the Directors to make a final decision tonight.

**Motion by Director Stewart, seconded by Director Redmon to table this item to allow more input on the lettering of the sign.**

**Ayes: Directors Stewart and Redmon**  
**Noes: Directors Brooks, Bumpass and Wyckoff**  
**Abstain: None**  
**Absent: None**

**Motion Failed**

**Motion by Director Bumpass, seconded by Director Brooks to change the previously-approved plans for signage to the following: The Mission Club (east side) and Country Club Estates (west side).**

**Ayes: Directors Brooks, Bumpass, Redmon and Wyckoff**  
**Noes: Director Stewart**  
**Abstain: None**  
**Absent: None**

## **B. Board Officers**

**Motion by Director Brooks, seconded by Director Redmon to nominate Director Stewart as President.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**Motion by Director Wyckoff, seconded by Director Stewart to nominate Director Brooks as Vice President.**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**

**Noes: None**  
**Abstain: None**  
**Absent: None**

**Motion by Director Stewart, seconded by Director Redmon to nominate Director Bumpass as Finance Officer**

**Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

## 9. REPORTS

### A. Committees

No committee meetings

### B. District Representatives to External Agencies

Director Stewart attended the ACWA Fall Conference in San Diego last week and she will provide a written report at the next board meeting.

Director Bumpass gave a brief report about attending the LAIF Conference with General Manager Barget in Sacramento.

### C. President

President Brooks said it had been a privilege to work with the staff and have support from the Directors.

### D. General Manager Report

General Manager Barget reported Wildscape Restoration has been performing maintenance, mitigation and monitoring work on Lot 54 for Williams Homes during the last five years as required by the 2015 transfer agreement for the property. Santa Barbara County Planning and Development determined satisfactory habitat was established and General Manager Barget released the \$250,000 performance bond.

John Ota from Wildscape will be here next week to meet with staff and review progress. The thrust of Wildscape's effort was herbicide treatment (glyphosate, also known as RoundUp) of seven invasive non-native plants including pampas grass and ice plant. A California Red-Legged Frog (CRLF) survey was conducted in conjunction with Wildscape's work. Four frogs were observed in the wetland portion of Lot 54 during a night survey in June 2018. Prior to this there have only been two documented CRLF sightings within five miles: one southeast of La Purisima Mission in 2000, and one in Santa Lucia Canyon in 2003.

Ann Marx and Captain Vince LaRocco from Santa Barbara County Fire are meeting with General Manager Barget on December 11 to review and discuss County Fire's Lompoc Valley Fuel Reduction Project and Community Wildfire Protection Plan (CWPP). General Manager Barget is going to request Vandenberg Village and Mission Hills well sites, tank sites, and access roads be specifically identified and included in the fuel reduction project and wildfire protection plan.

General Manager Barget attended the December 4 County Planning Commission meeting which included a public hearing on the Herbal Angels LLC proposed cannabis operation in Cebada Canyon. He spoke during public comment, making four points to the commission: the cannabis project relies on groundwater from the Lompoc Upland aquifer located in the Santa Ynez River Valley Groundwater Basin; the Lompoc Upland aquifer is the sole source of drinking water for 7,400 residents in Vandenberg Village; the Santa Ynez Basin is subject to the Sustainable Groundwater Management Act, requiring groundwater sustainability plans for this basin by January 2022 and; he is concerned that, cumulatively, cannabis cultivation and production could place significant additional demand on groundwater in the Lompoc Upland aquifer and Santa Ynez Basin.

To conclude his report, he reminded the Directors to email photos and biographies to him so staff can place them on the District's website.

## 10. INFORMATIONAL CORRESPONDENCE

- A. Letter dated October 15, 2019 from ACWA/JPIA regarding President's Special Recognition Award.



- B. Letter dated October 31, 2019 from ACWA/JPIA regarding appreciation for use of staff and facility for Sexual Harassment training.

11. DIRECTORS FORUM

Director Stewart appreciates the opportunity to serve as Board President.

Director Redmon thanked the board members for listening to the community with their input for the Club House Road Entrance.

Director Brooks suggested using the Cabrillo Aquarium as the focus of a “Move the Needle” campaign to address high levels of TDS (total dissolved solids) in wastewater.

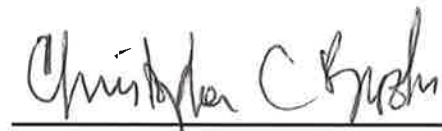
12. ADJOURN

**President Brooks declared the meeting adjourned at 8:50 p.m.**

**Attest:**

**Signed:**

  
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**Stephanie Garner**  
Secretary, Board of Directors

  
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**Christopher C. Brooks**  
President, Board of Directors