

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



<http://www.vvcsd.org>  
[info@vvcsd.org](mailto:info@vvcsd.org)

## **MINUTES Special Meeting**

**April 30, 2010**

The Board of Directors of the Vandenberg Village Community Services District met for a Special Meeting at 3:00 p.m. on Friday, April 30, 2010, at the District Office Conference Room.

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 3:00 p.m. by President Wyckoff and who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Blair, Redmon and Wyckoff were present. Director Fox was absent.

### **OTHERS PRESENT**

Joe Barget, General Manager, and Cynthia Allen, Office Manager.

### **3. ADDITIONS AND DELETIONS TO AGENDA**

General Manager Barget requested adding an item to the Agenda. Rabobank requires Board authorization for Automated Clearing House (ACH) transactions, that there was a need to take immediate action, and the need to take action came to attention of the District subsequent to the agenda being posted. All four Directors unanimously agreed to add this as Item 7.E.

### **4. PUBLIC FORUM**

President Wyckoff opened the Public Forum at 3:01 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 3:02 p.m.

## 5. OPERATIONS REPORT

The General Manager reported the District pumped 31.2 million gallons of water in April. The average daily demand was 1.0 million gallons per day.

There was 3.1 inches of rainfall in March increasing the total to 21.8 inches since July 2009.

There was one leak reported during the month of April. The field crew repaired a 2-inch water line which runs from the water treatment plant to the old fire station on Burton Mesa.

Work on the Tank 3 Rehabilitation Project continues. Interior sandblasting and coating on the ceiling and sides are complete. The floor and side bottom panel should be finished next week and the contractor will start to prepare the exterior for painting. One change order has been executed and a second one is pending to have welders reinforce weak and thin spots and replace the liquid target board and level indicator. Operations & Maintenance Manager Martin Damwyk expects the project will be complete and to be able to place the tank back in service the first week of June.

To conclude his report General Manager Barget said Cindy Allen completed 17 years and Martin Damwyk completed 35 years of service with the District.

## 6. CONSENT CALENDAR

A. Approval of Minutes of the Regular Meeting on April 6, 2010

B. Treasurers Report

1) Approval of Monthly Financial Reports

2) Approval of Disbursements through April 30, 2010

3) Schedule of Investments

**Motion by Director Redmon, seconded by Director Blair to approve the consent calendar as presented.**

**Unanimous among the four**

**7. ACTION ITEMS**

**A. Sewer System Management Plan**

**Motion by Director Brooks, seconded by Director Blair to approve the Sewer System Management Plan.**

**Unanimous among the four**

**B. Land Acquisition**

**Motion by Director Brooks, seconded by Director Blair to authorize the General Manager to send letter to the State Lands Commission requesting a 27-acre parcel of land.**

**Unanimous among the four**

**C. Collection Services**

**Motion by Director Redmon, seconded by Director Brooks to renew contract with Credit Bureau of San Luis Obispo and Santa Barbara Counties to provide collection services to the District.**

**Unanimous among the four**

**D. Surplus Property**

**Motion by Director Redmon, seconded by Director Brooks to declare the list of items as surplus.**

**Unanimous among the four**

**E. ACH Authorization**

The General Manager read Resolution 187-10 providing ACH origination with Rabobank into the record.

**Motion by Director Brooks, seconded by Director Blair to accept the Resolution 187-10.**

**Roll call vote:**

<b>AYES:</b>	<b>Directors Blair, Brooks, Redmon and Wyckoff</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Director Fox</b>

**Resolution No. 187-10 is hereby accepted.**

**8. REPORTS**

**A. Committees**

Finance/Budget Committee met on April 12 to review rates. The committee recommended no change to water rates but a roughly \$9 per month net increase in wastewater rates.

**B. District Representatives to External Agencies**

Director Blair, Director Redmon, and General Manager Barget attended the Santa Barbara County Special Districts Association monthly meeting on April 26 in Goleta. Bernice James, the County Treasurer/Tax Collector, was the guest speaker.

**C. Board President**

President Wyckoff asked the Directors and public to silence their cell phones during the board meetings.

#### D. General Manager

General Manager Barget reported that staff mailed out 2,565 Prop 218 notices of proposed rate increases on April 15. The District has received 21 written protests so far.

Staff established new accounts with Rabobank on April 15 and is in the process of transferring District funds and closing Santa Barbara Bank & Trust accounts.

The County recorded Providence Landing deeds on April 12 so the District now officially owns the infrastructure in Phases 1, 2 & 3.

Brian Passaro, General Manager of the Mosquito and Vector Management District of Santa Barbara County visited the District on April 14 and toured the two recharge basins in Providence Landing. Mr. Passaro did not have any concerns with the southwest basin but advised that tules in the southeast basin make it an ideal breeding ground for mosquitoes. His District is available for free consultation on basin maintenance but there would be a fee for treatment services.

The 2010 Santa Barbara County High School Video Contest Awards ceremony will be held on May 4 at the Faulkner Gallery in Santa Barbara. Cabrillo High School did not win one of the top three awards this year.

General Manager Barget will be gone from May 8-22. Martin Damwyk is designated as Acting General Manager.

To conclude his report, General Manager Barget said VVCS staff and the City of Lompoc staff have finished drafting a new wastewater service agreement and it has been provided to respective attorneys. Lompoc's attorney has suggested changing capacity "right" to "permission". Deputy County Counsel Mike Munoz is still in the process of conducting his review for the District.

9. INFORMATIONAL CORRESPONDENCE

There were no comments regarding the letter dated April 2, 2010 from Local Agency Formation Commission (LAFCO) regarding proposed LAFCO budget for FY 2010-2011.

10. DIRECTORS' FORUM

Director Redmon said he and General Manager Barget met with legal counsel regarding stepping out of the Clubhouse Estates Development Agreement. Director Redmon requested President Wyckoff to put this on a future agenda. Cindy Allen said Resolution 134-98, Can and Will Serve Procedures, states if there has been no construction for a two year period by the contractor the agreement is invalid.

Director Brooks voiced displeasure with Director Blair answering his cell phone and interrupting a presentation by Brad King during the Association of California Water Agencies tour of Vandenberg Air Force Base earlier this month. Director Brooks appreciated Director Wyckoff addressing cell phone etiquette during this meeting.

Director Blair reported that the Southern California Vector Control Environmental Task Force is having a forum on June 15 and an invitation will be sent to Stephanie and Joe for distribution.

11. ADJOURN

**President Wyckoff declared the meeting adjourned at 4:15 p.m.**

**Respectfully submitted,**

**Approved as to form,**

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**Stephanie Vlahos**  
**Secretary, Board of Directors**

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**Robert Wyckoff**  
**President, Board of Directors**