

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



<http://www.vvcsd.org>
info@vvcsd.org

MINUTES Regular Meeting

February 2, 2010

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting at 7:00 p.m. on Tuesday, February 2, 2010, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff and who led the Pledge of Allegiance.

- 2. ROLL CALL:** Directors Brooks, Blair, Fox, Redmon and Wyckoff were present.

OTHERS PRESENT

Joe Barget, General Manager; Martin Damwyk, Operations & Maintenance Manager; SBB&T Employees Christine Devries, Senior Vice President, Arianne Hall, Vice President, and Shannon Marshall, Assistant Vice President; and Rick Hoffman, Hoffman & Associates

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

4. PUBLIC FORUM

President Wyckoff opened the Public Forum at 7:01 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 7:02 p.m.

5. OPERATIONS REPORT

General Manager Barget reported the District pumped 26.7 million gallons of water in January. The average daily demand was 0.9 million gallons per day. There was 8.5 inches of rainfall in January increasing the total to 13.8 inches since July 2009.

The field crew replaced one polybutylene service line and repaired a 6-inch main break at the Heritage Seniors in January.

In anticipation of winter storms, the field crew tested all of the District's backup generators to ensure they are ready. The District experienced a couple of power outages last month; however, the outages were only 1-2 hours in duration so generator power was not required.

6. CONSENT CALENDAR

- A. Approval of Minutes of the Special Meeting on January 12, 2010
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through January 31, 2010
- D. Schedule of Investments

Motion by Director Redmon, seconded by Director Fox to approve the consent calendar as presented.

Unanimous

7. ACTION ITEMS

A. Bank Account

Christine Devries, Region Manager informed the Directors that SBB&T values the District's business and SBB&T will not be bought by another institution. They have made changes to the business to help in the rebuilding process. Ms Devries introduced Arianne Hall, Vice President. Ms Hall

suggested alternative ways the District can continue with the daily banking needs after the closure of the village branch.

Motion by Director Redmon, seconded by Director Fox to direct staff to compare services available at Rabobank and Coast Hills Federal Credit Union and provide a recommendation on the best place to bank.

Unanimous

B. Well Study

Rick Hoffman of Hoffman & Associates gave an assessment and recommendations to the Directors as were suggested in his written report to the District. The placement of a new well was discussed for the northeast corner of the land acquisition area and the type of material to be used for the well; either polyvinyl chloride (PVC) or stainless steel well casing. The difference between the two materials is the cost and the maximum depth of the well. Stainless steel is extremely expensive but the well can be much deeper than with PVC. The District would probably drill replacement wells at a maximum depth of about 800 feet and PVC well casings have been successfully used to this depth.

Director Redmon said the next step would be to finalize the boundaries of a proposed parcel and a draft letter to the State Lands Commission. Director Wyckoff said the District should reduce the acreage of the current parcel. The matter was referred to the Water/Wastewater Committee.

E. Local Agency Formation Commission (LAFCO)

This item was moved up to accommodate Director John Fox, Goleta Sanitary District, who addressed the board. Mr. Fox is currently the Alternate Special District Member on LAFCO and is seeking election to the vacant Regular Special District Member seat.

Motion by Director Redmon, seconded by Director Brooks to have President Wyckoff, representative on the

Special Districts Selection Committee, to cast his vote on behalf of the District at the February 22 meeting.

**AYES: Director Blair, Brooks, Fox and Redmon
ABSTAIN: Director Wyckoff**

There was some discussion among the Directors regarding the draft Independent Special District Selection Committee Bylaws and the Directors will provide comments to Director Blair.

D. Mid-Year Budget Review

Director Redmon asked about the status of the Clubhouse Estates account and Providence Landing’s irrigation account. General Manager Barget said the District has not received any formal notification, in regards to Clubhouse Estates. Director Redmon asked about the damaged well and hook-up fees for Providence Landing. General Manager Barget said Gavin Moores, Capital Pacific Homes, came to the office last week and said he would like to meet and informally discuss the well, recharge basins, and Phases 1, 2 and 3. General Manager Barget said that if the District allowed Providence Landing to permanently connect their irrigation system, they should pay water connection fees for a 2-inch and a 4-inch meter.

Motion by Director Redmon, seconded by Director Brooks to approve the attached mid-year budget review.

Unanimous

C. Tank Rehabilitation Project

Motion by Director Brooks, seconded by Director Blair to award a contract to Cor-Ray Painting Company for \$108,000 to rehabilitate Tank 3.

Unanimous

Motion by Director Brooks, seconded by Director Blair to increase the Capital Budget by \$15,000 to cover inspection services and provide a construction contingency.

Unanimous

8. REPORTS

A. Committees

There were no committee meetings in January.

B. District Representatives to External Agencies

Director Blair attended the Santa Barbara County Special Districts Association monthly meeting on January 25, in Goleta. The guest speaker was Kamil Azoury, General Manager of Goleta Sanitary District.

C. Board President

President Wyckoff had no comments.

D. General Manager

The General Manager said he attended a California Special Districts Association Education Committee meeting in Sacramento on January 29. The 2009 Annual Conference drew 470 attendees and earned a net profit of \$59,750. The committee reviewed the schedule and \$229,400 budget for the 2010 Annual Conference. The theme of the upcoming conference is “Enduring Leadership” and it will be held in Newport Beach, September 20-23.

The General Manager received a letter dated January 29, 2010 from Alexandra Barnhill, Brownstein Hyatt Farber Schreck, which provided detailed comments on the draft capacity charge study. A copy of this letter has been provided to Jeanette Hahn, NBS for consideration. General

Manager Barget suggested the board may want to schedule a special meeting in late February to review the final study.

9. INFORMATIONAL CORRESPONDENCE - None

10. DIRECTORS' FORUM

Director Redmon requested to attend a seminar in Santa Barbara March 11-12 entitled, "Investing in our Water Future: A Focus on California". General Manager Barget may also attend.

11. ADJOURN

President Wyckoff declared the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Approved as to form,

Stephanie Vlahos
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors