

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



-1-

MINUTES Regular Meeting

November 3, 2009

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting at 7:00 p.m. on Tuesday, November 3, 2009, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Wyckoff and who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Blair and Wyckoff were present. Directors Fox and Redmon were absent.

OTHERS PRESENT

Joe Barget, General Manager; Brad Silva, Moss, Levy and Hartzheim; and the entire VVCSD staff were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

4. PUBLIC FORUM

Vice President Wyckoff opened the Public Forum at 7:01 p.m. There were no comments from the public. Vice President Wyckoff closed the Public Forum at 7:02 p.m.

5. OPERATIONS REPORT

The District pumped 45.2 million gallons of water in October. This was 3.3 million gallons less than October 2008 and is most likely because of the 1.45 inches of rainfall last month. The average daily demand was 1.5 million gallons per day.

The field crew replaced two polybutylene service lines and one copper service line in October.

6. CONSENT CALENDAR

- A. Approval of Minutes of the October 6, 2009 Regular Meeting
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through October 31, 2009
- D. Schedule of Investments
- E. Connection Fees: Review Annual report and disclose information.

Motion by Director Brooks, seconded by Director Blair to approve the consent calendar as presented.

Unanimous among the three Directors

7. ACTION ITEMS

A. Resolution 183-09

Vice President Wyckoff read the resolution before the following motion was made.

Director Blair left the meeting to take a phone call and due to a lack of a quorum there was a brief recess.

Motion by Director Blair, seconded by Director Brooks as approved by the following vote:

AYES: Directors Blair, Brooks and Wyckoff
NOES: None
ABSENT: Directors Fox and Redmon
ABSTAIN: None

Resolution 183-09 is hereby adopted

B. Annual Audit

Brad Sylva of Moss, Levy and Hartzheim reported on the District’s audit. The auditors gave the District an unqualified opinion and thanked the staff for their cooperation and timely manner in having information available.

Motion by Director Blair, seconded by Director Brooks to accept the Fiscal Year 2007-08 audit report prepared by Moss, Levy & Hartzheim.

Unanimous among the three Directors

C. Water Conservation Grant

Motion by Director Brooks, seconded by Director Blair to award a water conversation grant of \$1,000 to Cabrillo High School to purchase irrigation controllers for the Cabrillo Vineyard.

Unanimous among the three Directors

D. Well Study

Motion by Director Blair, seconded by Director Brooks to accept the attached proposal from Rick Hoffman and Associates to perform a well study.

Unanimous among the three Directors

E. Land Acquisition

While in Sacramento for the LAIF Conference, General Manager Barget and Director Redmon met with Barbara

Dugal, Chief of the Land Management Division of the State Lands Commission, and Mark Rentz, Director of Regulatory Affairs, Association of California Water Agencies, about the proposed acquisition of 66 acres of land. Ms. Dugal suggested the District finalize the letter making a formal request to acquire the land.

General Manager Barget requested Teñell Matlovsky, County Surveyors Office finalize the map and legal description which will complete the survey work. The Directors felt the District should wait on the results of the well study before finalizing the letter to the State Lands Commission.

8. REPORTS

A. Committees

The Water/Wastewater Committee met on October 27 and discussed the items on this agenda.

B. District Representatives to External Agencies

Director Blair and General Manager Barget attended the Santa Barbara County Special Districts Association monthly meeting on October 26 at the Firestone Walker Brewery in Buellton. The guest speaker was Fletcher Phillips, Foreman of the Santa Barbara County Civil Grand Jury.

Director Brooks and General Manager Barget are registered to attend the Fall Association of California Water Agencies conference in San Diego November 30 to December 4.

C. Board President

Vice President Wyckoff had no further comments.

D. General Manager

General Manager Barget reported that as the District's Treasurer, and with the concurrence of the Finance Officer,

General Manager Barget reported that as the District's Treasurer, and with the concurrence of the Finance Officer, Director Redmon, the District transferred \$2 million out of the Santa Barbara Bank & Trust money market account, placing \$1 million in the Santa Barbara County Treasury account and \$1 million in the Local Agency Investment Fund.

9. INFORMATIONAL CORRESPONDENCE

Memorandum dated October 19, 2009 from Ronald Stassi, Utilities Director with the City of Lompoc regarding Wastewater Treatment Plant Upgrade Project.

10. DIRECTORS' FORUM

Director Brooks asked if staff had been contacted by Gavin Moores regarding the well and recharge basin, since the Water/Wastewater Committee met. General Manager Barget said there has been no correspondence.

Director Blair said the Annual Santa Barbara Chapter of the Special Districts Association meeting will be on Friday, November 20 at the Alisal Ranch. Bruce McPherson, former California Secretary of State, will be the guest speaker. He also said that General Manager Barget nominated Joe DeBolt of DeBolt Electric, for the contractor of the year.

12. ADJOURN

Vice President Wyckoff declared the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Approved as to form,

Stephanie Vlahos
Secretary, Board of Directors

Robert Wyckoff
Vice President, Board of Directors