

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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MINUTES Regular Meeting

April 7, 2009

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting at 7:00 p.m. on Tuesday, April 7, 2009, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Fox and who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Brooks, Fox, Redmon, and Wyckoff were present. Director Blair was absent.

OTHERS PRESENT

Joe Barget, General Manager; Patricia LeCavalier, Finance Administrator; one member of the public and several members of VVCSD staff were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

4. PUBLIC FORUM:

President Fox opened the Public Forum at 7:02 p.m. There were no comments from the public. President Fox closed the Public Forum at 7:03 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 34.1 million gallons of water in March. The average daily demand was 1.1 million gallons per day.

There was 0.1 inches of rain during the month of March bringing the total to 10.6 inches since July 2008.

The field crew replaced six 1-inch polybutylene service lines and repaired one service saddle. All of the fire extinguishers were also serviced.

There was a short in the PG&E electric meter box that serves Well Site 3 during the evening of April 2 which caused the District to loose power to Wells 3A and 3B. Mike Garner was on call and responded to the emergency. He coordinated the efforts of PG&E and the District's electrician, Joe Debolt, to replace the meter box and restore power by the next day. The Field Crew supplied water from Well 1B for about a day while repairs were being made.

To conclude his report, the General Manager said Jim Levingston completed 20 years and Stephanie Vlahos completed 8 years of service with the District.

6. CONSENT CALENDAR

A. Approval of Minutes of the March 3, 2009 Regular Meeting

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through March 31, 2009

President Fox asked for volunteers for an ad hoc committee to assist staff in developing a plan for appropriating the Prop 50 grant reimbursements, and for the timing and frequency of District payments to the city of Lompoc for the District share of annual State Revolving Fund (SRF) Loan payments, toward the Lompoc Regional Wastewater Reclamation Plant. Directors Redmon and Brooks volunteered to be on this committee.

Motion by Director Wyckoff, seconded by Director Brooks to approve the consent calendar as presented.

Unanimous among the four Directors present

7. ACTION ITEMS

A. Resolution 182-09

General Manager Barget read the Resolution and presented it to Jim Levingston.

Motion by Director Wyckoff, seconded by Director Redmon to adopt Resolution 182-09, expressing appreciation to Jimmy C. Levingston for twenty years of dedicated service.

Roll call vote:

Ayes: Directors Brooks, Fox, Redmon and Wyckoff

Noes: None

Absent: Director Blair

Abstain: None

Resolution 182-09 was adopted.

B. Capital Budget: [PUBLIC HEARING] Open: 7:14 p.m.

Motion by Director Fox, seconded by Director Wyckoff to adopt the Fiscal Year 2009-10 capital budgets for Water and Wastewater Enterprise Funds.

Unanimous among the four Directors present

C. Operating Budget

Director Redmon requested all the Directors be conservative on their District travel expenses and would like the ad hoc committee to build a stronger relationship with the city of Lompoc

Motion by Director Redmon, seconded by Director Wyckoff to adopt the Fiscal Year 2009-10 operating budgets for Water and Wastewater Enterprise Funds and approve the 2009-10 administrative overhead fees of 25.03 percent.

Unanimous among the four Directors present

[PUBLIC HEARING] Closed: 7:24 p.m.

8. REPORTS

A. Committees

The Finance/Budget Committee met on March 9 to work on the FY 2009-10 Budget, and review investments and wastewater treatment expenses. The committee is scheduled to meet on April 13 to propose rates for next fiscal year.

B. District Representatives to External Agencies

Director Wyckoff attended the Santa Barbara Special Districts Association monthly meeting on March 23 in Buellton. Jerry Lulejan, Santa Barbara County Counsel Office, was the guest speaker.

C. Board President

Director Fox congratulated Jim Levingston and Stephanie Vlahos for their years with VVCSD.

D. General Manager

The Santa Barbara County Local Agency Formation Commission (LAFCO) has prepared a proposed FY 2009-10 Budget of \$319,186 which is a \$26,858 decrease from last year. The adopted final budget is funded in equal thirds by the county, cities, and independent special districts.

Cabrillo High School's entry placed in the top three for the 10th Annual High School Water Conservation Video Awards

Contest. The Board President or his designee should attend the May 19 ceremony to present the award.

General Manager Barget attended the California Special Districts Association (CSDA) Education Committee in Sacramento on April 2. CSDA is expanding webinar training to help districts with limited or shrinking travel budgets. CSDA has a \$257,534 budget for the 2009 annual conference in Indian Wells. They are planning on 273 people attending which is slightly fewer than recent years.

Staff published an invitation for bid (IFB) to reline approximately 3,000 feet of 6-8 inch sewer line and 10 manholes. Bids are due on April 28 and contract award is scheduled for the May Board meeting. There is \$242,000 in the capital budget for this project.

9. INFORMATIONAL CORRESPONDENCE

Letter dated March 26, 2009 from ACWA/JPIA

10. DIRECTORS' FORUM:

Director Redmon thanked Patty, Joe and staff for their work on the budget. He also congratulated Jim and Stephanie. He asked the staff to continue looking into solar grants to help reduce utility bill and check into wireless meter readers for billing.

Director Brooks recommended attending the ACWA conference for information regarding wireless meter readers and also solar information. Director Brooks asked about the survey from the county; General Manager Barget said it has not been completed; Director Brooks said to contact Supervisor Farr for assistance.

11. ADJOURN

President Fox declared the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Approved as to form,

Stephanie Vlahos
Secretary, Board of Directors

Anthony Fox
President, Board of Directors