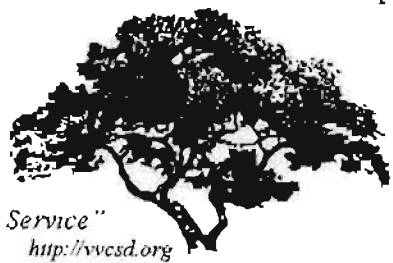


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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## Minutes Regular Meeting

April 1, 2008

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting at 7:00 p.m. on Tuesday, April 1, 2008, at the District Office Conference Room.

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Rowland who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Brooks, Rowland, and Wyckoff were present. Director Fox was absent.

### OTHERS PRESENT

Joe Barget, General Manager, Patty LeCavalier, Finance Administrator, and one member of the public were present.

### 3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

### 4. PUBLIC FORUM:

President Rowland opened the Public Forum at 7:02 p.m. Christopher Bean of 3975 Agena Way asked about the duties of the District and asked who cares for the vegetation around water tank in the country club. General Manager Barget said the District services the Village with water and wastewater. The fire department requires the District to remove vegetation up to a 100-foot away from its facilities. President Rowland closed the Public Forum at 7:05 p.m.

## 5. OPERATIONS REPORT

Joe Barget, General Manager, reported the District pumped 38.5 million gallons of water in February. The average daily demand was 1.2 million gallons per day. There was no rain reported in March and a total rainfall for the year of 14.3 inches.

The field crew replaced one polybutylene service line last month. Layne-Christensen finished installing the new stainless steel column pipe in Well 3B. The field crew placed the well back into service on March 6 and production has increased from 750 to 830 gallons per minute.

Tank 5B was drained by the field crew on March 28 and Patrick Sweeney, from Coating Specialists and Inspection (CSI) Services, Inc., inspected the interior coating. Spiess Construction's recoating of the interior roof and knuckle last year looked fine; however, there were numerous cracked areas in the original interior coating from 1998. CSI said if these cracked areas were repaired soon, the District should be able to get at least five more years of service out of the interior coating. Operations and Maintenance Manager Martin Damwyk and General Manager Joe Barget decided to leave the tank empty and hire Spiess Construction to recoat the damaged areas this week. Staff now recommends the Board remove the \$120,000 project to recoat the walls and floors from the FY 2008-09 Capital Budget.

Lompoc Fire Equipment Service, Inc., completed annual inspections and services on all the District fire extinguishers last month. To conclude his report, Jim Levingston completed 19 years of service on March 6 and Stephanie Vlahos-Rivera completed 7 years of service on March 20.

## 6. CONSENT CALENDAR

- A. Approval of minutes of the March 4, 2008 Regular Meeting
- B. Approval of Monthly Financial Reports

C. Approval of Disbursements through March 31, 2008

**Motion by Director Wyckoff, seconded by Director Brooks to approve the Consent Calendar as presented.**

**Unanimous**

7. ACTION ITEMS

A. Capital Budget - PUBLIC HEARING: 7:15 p.m.

**Motion by Director Rowland, seconded by Director Wyckoff to approve budget expenditures, not allocations; and delete Recoat Tank 5B Walls and Floor (\$120,000), Office Security System (\$2,500), and 500 Gallon Vacuum Unit (\$65,000) from the budget.**

**Unanimous**

B. Operating Budget

**Motion by Director Rowland, seconded by Director Wyckoff to approve Operating Budget as presented.**

**Unanimous**

PUBLIC HEARING CLOSED: 7:40 p.m.

8. REPORTS

A. Committees

Finance/Budget Committee met on March 5-6 and discussed items on this agenda. Another Finance/Budget Committee meeting is tentatively set for April 14 at 10:00 a.m.

B. District Representatives to External Agencies

Director Blair reported the Santa Barbara Special Districts Association met but the speaker was not able to attend. The LAFCO nominations were counted on March 31. Cathy Schlottman was elected as the Regular Member and John Fox as the Alternate Member.

C. Board President

President Rowland had nothing further to report.

D. General Manager

The General Manager reminded Directors that they need to complete ethics training every two years as required by Assembly Bill 1234. He suggested these options:

- Association of California Water Agencies (ACWA) conference May 7-9
- Brownstein, Hyatt, Farber and Schreck seminar in Santa Barbara on May 1.

Staff has contacted First American Title Company to request preliminary title reports on two Oakmont Avenue properties; and an area within the Burton Mesa Ecological Reserve large enough to encompass Site 1, Site 3, and the proposed location of solar facilities next to Site 1.

The Santa Barbara County Water Agency is considering hiring a consultant to perform water audits for interested agencies. Water audits determine the sources and volume of losses within a water distribution system. Staff is researching the cost and benefits of water audits. The District's water conservation program would be a potential source of funds for a water audit.

To conclude his report, General Manager Barget said the District's 2-year, \$400,000 US Treasury note matured on March 31. With Finance/Budget Committee concurrence ,

funds were reallocated so there is now slightly more than \$1.0 million each in the Santa Barbara County Treasury and the Local Agency Investment Fund, and about \$1.5 million deposited in Santa Barbara Bank and Trust.

## 9. INFORMATIONAL CORRESPONDENCE

Letter dated March 24, 2008 from James and Stephanie Kovach of 118 Oakmont Ave: There was discussion to have this item on next months agenda and have staff obtain more information.

## 10. DIRECTORS' FORUM:

Directors Brooks and Wyckoff thanked Patty LeCavalier and staff for their work on the budget.

Director Blair announced that Vandenberg Village Association will be a spring cleanup by Health Sanitation on April 19.

The Directors took a short recess at 8:15 p.m.

## 11. CLOSED SESSION: 8:20 p.m.

The Board convened into open session at 9:14 p.m.

President Rowland announced that there was no action taken.

## 12. ADJOURN

**President Rowland declared the meeting adjourned at 9:15 p.m.**

**Unanimous**

**Respectfully submitted,**

**Approved as to form,**

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**Stephanie Vlahos-Rivera**  
**Secretary, Board of Directors**

\_\_\_\_\_  
**Donald Rowland**  
**President, Board of Directors**