

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES REGULAR MEETING

August 7, 2007

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting at 7:00 p.m. on Tuesday, August 7, 2007, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Rowland who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Brooks, Fox, Rowland, and Wyckoff were present.

OTHERS PRESENT

Joe Barget, General Manager; Mike Garner, Field Crew/Backflow Prevention Specialist; Pragna Patel-Mueller and Robert Mueller, and Mike Stoker.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

4. PUBLIC FORUM:

President Rowland opened the Public Forum at 7:02 p.m. There were no comments from the public. President Rowland closed the Public Forum at 7:03 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 61.5 million gallons of water in May. The average daily demand was 2.0 million gallons.

The field crew responded to a plugged 8-inch sewer main on Stanford Circle on July 3 which caused sewage to back up into three homes. Oliveira's Fashion Floors in Lompoc quickly and professionally cleaned up the sewage and removed the damaged carpet. Working together the field crew and office staff responded very well to the unfortunate situation. The District received four claims which are on tonight's agenda. The field crew will video this line in six months to ensure the line remains clear of obstructions and has increased the frequency of maintenance from biannually to annually.

The Sewer Rehabilitation Project which relined 675 feet of sewer line and 7 manholes has been completed.

Speiss Construction finished recoating the knuckle area and roof inside Tank 5B. There was a one-week cure time on the coating. The field crew is disinfecting the tank and plans to place it back into service before this weekend.

Martin Damwyk, Operations and Maintenance Manager, plans to drain Tank 5B in the spring of 2008, combining the 11-month project inspection and the next regular three-year tank inspection. Martin is concerned about the condition of the interior coating on the shell and floor, which were not in the scope of this project. The estimated cost to recoat these surfaces is \$150,000.

Speiss Construction also welded a 16-inch flange into Tank 3 getting us a step closer in completing the capital project to install a new 16-inch pipeline from Tank 3 to Site 1 that was put in last year.

ERS Industrial Service is installing 62 new stainless steel laterals and replacing filter media inside the Filtronics FH-16 Filter this week. Mike Garner, Field Crew/Backflow Prevention Specialist,

gave a presentation and showed how the filter media was replaced and how it works inside to filter the water. He recommended the media be changed out every 10 years for better quality water. Tank 5B should be back on line Thursday. Martin Damwyk, Operations and Maintenance Manager, notified the Department of Health Services that the District would be temporarily bypassing this iron and manganese filter for 2-3 days.

To conclude his report, the General Manager said today the field crew installed and received training on the new Hach Chlorine free process analyzer. The analyzer will monitor the chlorine residual of the treated water at the point where it leaves the clear well and enters the distribution system. This was a capital budgeted item that cost \$3,172.

6. CONSENT CALENDAR

A. Approval of Minutes of the June 5, 2007 Regular Meeting

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through June 30, 2007

Motion by Director Wyckoff seconded by Director Blair to approve the consent calendar as presented.

Unanimous

7. ACTION ITEMS

A. Intent to Serve Letter (White Oaks Hotel)

The General Manager provided background on the requested intent to serve letter and Mike Garner, Field Crew/Backflow Prevention Specialist presented information on a backflow requirement and related water meter relocation/reconfiguration issue that has been unresolved for three years. Mrs. Patel-Mueller said that the intent to serve letter should not be contingent on installation of the backflow device. Robert Mueller and the Directors had a lengthy discussion on various meter

and backflow configurations. The Mueller's committed to provide one or two backflow devices so the District can install them in conjunction with a new meter in September. If this is not accomplished the Board would like the issue placed on the agenda in October for further discussion.

Motion by Director Fox, seconded by Director Brooks to de-couple the backflow prevention issue from the intent to serve letter.

Unanimous

Motion by Director Brooks, seconded by Director Rowland to issue an Intent to Serve Letter to Mrs. Pragna Patel-Mueller with zero water usage.

Unanimous

B. Intent to Serve Letter (Stoker)

Motion by Director Wyckoff, seconded by Director Rowland to issue an Intent to Serve Letter to Mr. Mike Stoker for a proposed development of 15 single family residences.

Unanimous

C. Wendt Claim

The Directors discussed this claim at length, concluding that the District should only pay for the first two nights of lodging following the sewer backup incident.

Motion by Director Brooks, seconded by Director Blair to approve the claim from Richard and Sylvia Wendt for \$421.76 for a partial reimbursement of costs.

Unanimous

D. Aldridge Claim

Motion by Director Fox, seconded by Director Wyckoff to approve the claim from for \$791.75 for a full reimbursement of costs.

Unanimous

E. McLennan Claim

Motion by Director Brooks, seconded by Director Blair, to approve a claim from Ryoko McLennan for \$202.00 for a partial reimbursement of plumbing costs.

Unanimous

F. Thompson Claim

Motion by Director Wyckoff seconded by Director Blair, to approve a claim from Ed Thompson for \$1,021.04 for a full reimbursement of costs incurred as a result of May 21 sewer line backup.

Unanimous

G. Public Official Reimbursement Report

Motion by Director Rowland, seconded by Director Wyckoff, to accept the report as amended.

Unanimous

8. REPORTS

A. Committees

The Legal/Personnel Committee met on July 2 to discuss the General Manager's evaluation. It is on this agenda during the closed session.

The Water/Wastewater Committee met on June 27 to discuss requests for intent to serve letters concerning the White Oaks Hotel and Stoker Property. Nathan Eady, Planner with Santa Barbara County Planning and Development, attended the meeting and provided background on these two items. A second Water/Wastewater Committee meeting was held on July 6, where Francis Romero, with Cook Hill Properties, LLC., gave an update on the proposed PXP Purisima Hills project.

B. District Representatives to External Agencies

Director Wyckoff distributed a written report from the Lompoc Valley Committee meeting to all the Directors earlier this week.

Directors Blair, Fox, Rowland and Wyckoff attended the monthly Santa Barbara County Special District dinner meeting in Solvang on Monday, July 23. The guest speaker was Don Oaks, County Taxpayers Association.

C. Board President

President Rowland recognized Joe Barget, General Manager, for his recent certifications in water treatment and distribution. Also, a good report was received by the District from the Joint Powers Insurance Authority and was included in the board package.

D. General Manager

The General Manager reported Moss, Levy & Hartzheim is scheduled to perform the annual audit August 20-22.

The General Manager recommended changing the Tuesday, October 2 board meeting to the following Tuesday, October 9. Three Directors will be attending the annual California Special Districts Association conference in Monterey October 1-4. The Directors were in unanimous agreement to change the meeting.

The annual joint meeting with Mission Hills CSD is tentatively scheduled for Tuesday, December 4, at the Mission Hills District office. Directors suggesting touring their perc ponds on Rucker Road, and inviting the Santa Barbara County fire chief to discuss the abatement order for the brush situation and fire breaks around the two districts.

9. INFORMATIONAL CORRESPONDENCE

A. ACWA/JOINT Joint Powers Insurance Authority Meetings and the 2007 Spring Conference & Exhibit Memo

B. Letter dated June 4 from ACWA/Joint Powers

10. DIRECTORS' FORUM:

Director Fox requested the abatement order be discussed at the joint meeting with Mission Hills. Supervisor Firestone has expressed concern over the possible fire situation in the village. Fire breaks need to be addressed because there has not been a fire in the past in 50 years.

Director Brooks said he will be on vacation in September and will miss the board meeting.

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Discussion ensued by all, there may not be a September Board meeting, but this will be determined at later date.

11. CLOSED SESSION

The Board convened into closed session at 9:00 p.m. to evaluate the General Manager's performance pursuant to Government Code 54957.

The Board convened into open session at 10:00 p.m. President Rowland publicly reported that the Board unanimously approved

a five percent increase in the General Manager’s annual salary effective August 5, 2007.

12. ADJOURN

President Rowland declared the meeting adjourned at 10:01 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Don Rowland
President, Board of Directors