

**MINUTES
REGULAR MEETING**

April 3, 2007

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, to include a Closed Session at 7:00 p.m. on Tuesday, April 3, 2007, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:04 p.m. by President Rowland who led the Pledge of Allegiance.

- 2. ROLL CALL:** Directors Blair, Brooks, Fox, Rowland, and Wyckoff were present.

OTHERS PRESENT

Joe Barget, General Manager; Patricia LeCavalier, Finance Administrator; Cynthia Allen, Office Manager; Martin Damwyk, Operation & Maintenance Manager and two members of the public were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Rowland opened the Public Forum at 7:05 p.m. There were no comments from the public. President Rowland closed the Public Forum at 7:06 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 39.2 million gallons of water in March. The average daily demand was 1.3 million gallons.

The rainfall for the month of March was .4 inches and the total since October is 6.1 inches.

The field crew replaced five polybutylene service line and one service saddle. The Department of Health Services performed an annual inspection of the District on Tuesday, March 13, with no discrepancies to report.

To conclude his report, the General Manager said the annual services were completed on all the District fire extinguishers.

6. CONSENT CALENDAR

A. Approval of Minutes of the March 6, 2007 Regular Meeting

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through March 31, 2007

Motion by Director Wyckoff seconded by Director Brooks to approve the consent calendar as presented.

Unanimous

7. CLOSED SESSION

The board convened into Closed Session at 7:07 p.m. and reconvened into Open Session at 7:34 p.m. President Rowland reported the unanimous approval of a 5.0 percent economic adjustment to employee salaries.

8. ACTION ITEMS: Public Hearing Opened at 7:35 p.m.

A. Capital Budget:

Motion by Director Blair, seconded by Director Wyckoff to adopt the Fiscal Year 2007-08 Capital Budgets for Water and Wastewater for Enterprise Funds.

Unanimous

B. Operating Budget:

Motion by Director Wyckoff, seconded by Director Blair to adopt the Fiscal Year 2007-08 Operating Budgets for Water and Wastewater Enterprise Funds to include a 5.0 percent economic increase adjustment to employee salaries, and approve Fiscal Year 2007-08 Administrative Overhead Fees.

Unanimous

Public Hearing Closed at 8:00 p.m.

C. Sewer Rehabilitation Project:

Motion by Director Brooks, seconded by Director Fox to award a contract to Southwest Pipeline and Trenchless Corporation for \$67,350 to rehabilitate sewer pipeline and manholes. The General Manager is authorized to sign and manager the contract.

Unanimous

D. Filter Media Project

The General Manager reported that two quotes were received for the project: \$32,659.50 from ERS Industrial Service, Inc., and \$144,514.00 from Everpure Water Solutions, Inc.

Motion by Director Blair, seconded by Director Wyckoff to award a contract to ERS Industrial Service for \$32,659.50 to replace the media in the water filter. This project will be added to the 2006-07 Capital Budget and the General Manager is authorized to sign and manage the contract.

Unanimous

E. Demonstration Garden

Motion by Director Brooks, seconded by Director Wyckoff to award a contract to Miller Landscaping and Maintenance for \$3,975 to install a demonstration garden around the District office. The General Manager is authorized to sign and manage the contract.

Unanimous

F. Integrated Regional Water Management Plan (IRWMP)

The General Manager reported that review comments on the second draft of the IRWMP were due yesterday. The final plan will be published on May 25. There was no action taken on this item.

9. REPORTS

A. Committees

Legal/Personnel Committee met in closed session on March 13 to discuss the items on this agenda.

Finance/Budget Committee met on March 14 to review the items discussed under the Public Hearing during this board meeting. The committee will meet again on April 11.

B. District Representatives to External Agencies

Director Blair and Joe Barget, General Manager, attended the Santa Barbara County Special Districts Association monthly dinner in Solvang. The guest speaker was Bob Braitman, Executive Officer of Santa Barbara Local Agency Formation Commission.

Director Brooks attended the Santa Ynez River Water Conservation District meeting on March 7. His notes were included in the board package.

C. Board President

President Rowland had nothing further to report.

D. General Manager

The General Manager met with Rene Vise, Financial Services Manager for the city of Lompoc, on March 15 to discuss the capital cost picture for the Lompoc Regional Wastewater Reclamation Plant Upgrade Project.

The staff ordered a 2007 Ford F150 pickup truck through the State Purchasing Program that is administered by the California Department of General Services. The truck will be purchased for \$16,340 from Downtown Ford in Sacramento. This item is included in this year's capital budget.

To conclude his report, the General Manager said he working with Peter Martin, USGS Hydrologist, to reschedule his presentation for one of the following dates: June 22, June 29 or July 6.

10. INFORMATIONAL CORRESPONDENCE

There was some discussion among the Directors about Director Brooks' notes from the Santa Ynez River Water Conservation District meeting.

11. DIRECTORS' FORUM:

Director Fox said pictures from the groundbreaking ceremony for the Lompoc Regional Wastewater Reclamation Plant upgrade project are posted on the city of Lompoc website.

Director Brooks thanked the General Manager for the information regarding solar panels he requested.

12. ADJOURN

President Rowland declared the meeting adjourned at 8:35 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Don Rowland
President, Board of Directors