

**MINUTES  
REGULAR MEETING**

**March 6, 2007**

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, March 6, 2007, at the District Office Conference Room.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Rowland who led the Pledge of Allegiance.

- 2. ROLL CALL:** Directors Blair, Brooks, Fox, Rowland, and Wyckoff were present.

**OTHERS PRESENT**

Joe Barget, General Manager, and Patricia LeCavalier, Finance Administrator, were present.

**3. ADDITIONS AND DELETIONS TO AGENDA**

There were no additions or deletions to the Agenda.

**4. PUBLIC FORUM:**

President Rowland opened the Public Forum at 7:02 p.m. There was no public. President Rowland closed the Public Forum at 7:03 p.m.

## 5. OPERATIONS REPORT

The General Manager reported the District pumped 28.6 million gallons of water in February. The average daily demand was 1.0 million gallons.

The total rainfall reported for February was 2.1 inches with a total to date of 5.7 inches. The normal rainfall for this time of year is 13-14 inches.

The field crew replaced one polybutylene service line last month. The four new soft-start units that the board approved at the January meeting were installed by Debolt Electric. Three units are working fine but one is not performing satisfactorily and will be exchanged.

The field crew is working with Central Automation to better control the chlorination portion of the Districts water treatment process. The District is retaining 10 percent (\$9,102) of Supervisory Control and Data Acquisition (SCADA) Project until this problem is resolved and training of the crew is complete.

Staff has published an invitation for bid for the Sewer Line Rehabilitation Project with a bid opening on March 21. There is \$55,450 in the budget for this project and staff anticipates a recommendation and to award a contract at the April meeting.

Martin Damwyk, Operations & Maintenance Manager submitted the Annual Report the State Drinking Water Program to the Department of Health Services and the Diesel-Fired Emergency/Standby Engines (generators) annual report to the Santa Barbara County Air Pollution Control District.

To conclude his report, the Department of Health Services will perform their annual inspection of the District on Tuesday, March 13.

## 6. CONSENT CALENDAR

- A. Approval of Minutes of the February 6, 2007 Regular Meeting
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through February 28, 2007

**Motion by Director Wyckoff seconded by Director Brooks to approve the consent calendar as presented.**

**Ayes: Directors Brooks, Fox, Rowland and Wyckoff  
Abstain: Director Blair**

After the approval of the consent calendar Director Wyckoff requested a correction to the minutes. The Ad-Hoc committee should be Directors Rowland and Fox, instead of Directors Rowland and Wyckoff.

## 7. ACTION ITEMS

- A. Auditor

**Motion by Director Rowland, seconded by Director Blair to award a three-year contract to Moss, Levy & Hartzheim, CPA for professional auditing services.**

**Unanimous**

- B. Mid-Year Budget Review

**Motion by Director Brooks, seconded by Director Fox to approve the mid-year budget review.**

**Unanimous**

### C. IRWMP

The General Manager updated Directors on the Integrated Regional Water Management Plan (IRWMP). There are approximately 30 IRWMPs in the state of California under various stages of development. There are portions of the state not covered under any IRWMP.

California has nine regional water quality control boards. Santa Barbara County is located in Region 3, and there are six IRWMPs in this region.

### D. Demonstration Garden

There was a lot of input and discussion from the Directors about the different types of plants to put in the garden. Plants to consider would be ones that do not require a lot of maintenance and water. The General Manager said some plants may be exchanged from the original plan.

**Director Brooks, seconded by Director Fox, to conceptually approve a landscaping plan for the District Office and use of water conservation funds to pay for it.**

**Unanimous**

## 8. REPORTS

### A. Committees

The Finance/Budget Committee met on February 28 and discussed the budget. Another meeting is scheduled for March 14.

The Legal/Personnel Committee will meet on March 13.

### B. District Representatives to External Agencies

Director Wyckoff attended the Lompoc Valley Committee meeting on February 26. It was decided to continue the meetings quarterly. The next meeting will be April 23. It was also decided to rewrite the bylaws to eliminate the word "quorum" and use "majority".

Directors Blair, Wyckoff, and General Manager Joe Barget attended the Santa Barbara County Special Districts Association meeting on February 26. The guest speaker was Rob Almy of Santa Barbara County Water Agency and gave a presentation on the Integrated Regional Water Management Plan.

#### C. Board President

President Rowland will be on vacation from May 18-25.

#### D. General Manager

The General Manager met with Peter Martin, a USGS Hydrologist, who developed the Lompoc Groundwater Basin model in the 1980's. He is a principal author of two important reference documents which can be viewed on the USGS website: Ground-Water Hydrology and Quality in the Lompoc area, Santa Barbara County, CA 1987-88, commonly known as the purple report; and the Evaluation of Ground-Water Flow and Solute Transport in the Lompoc Area, Santa Barbara County, CA, commonly known as the gray report.

The General Manager is working with Peter to give the Board a presentation on the Lompoc Valley groundwater in May. The General Manager is recommending a special meeting for this topic and would like to invite the City of Lompoc, Mission Hills CSD, and the Santa Ynez River Water Conservation District to attend.

The District received an unsolicited proposal from Comsweep. They currently perform street sweeping for Mission Hills CSD and are proposing this service to Vandenberg Village. The

proposed fees are \$1,680 (for once a month) and \$3,040 (for twice a month for \$3,040; however, it appears some streets are not included in the scope of their proposal. Previous Boards have not pursued this service. The General Manager asked if this Board would like to reconsider providing the service. There was no reaction from the Directors to pursue this matter.

To conclude his report, the General Manager said there were flyers put in the Directors boxes for a LAFCO Workshop on Friday, March 23.

9. INFORMATIONAL CORRESPONDENCE - None

10. DIRECTORS' FORUM:

Director Wyckoff thanked the staff for the BBQ last Friday.

Director Blair was thankful for the plate of food he received even though he was unable to attend the BBQ.

Director Brooks would like to have more information on solar panels, especially when he saw the Districts \$15,000 PG&E bill for one month of service.

Director Fox thanked staff for his get-well card, phone calls after his stay in the hospital, and the BBQ.

Director Rowland also thanked staff for the BBQ and complimented Mike Garner for the very informative tour of the plant and SCADA system.

11. ADJOURN

**President Rowland declared the meeting adjourned at 8:07 p.m.**

**Unanimous**

**Respectfully submitted,**

**Approved as to form,**

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**Stephanie Vlahos-Rivera**  
**Secretary, Board of Directors**

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**Don Rowland**  
**President, Board of Directors**