

**MINUTES
SPECIAL MEETING**

January 9, 2007

The Board of directors of the Vandenberg Village Community Services District met for a Special Meeting to include a Closed Session, at 7:00 p.m. on Tuesday, January 9, 2007 at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Rowland who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Fox, Rowland, and Wyckoff. Director Brooks was absent.

OTHERS PRESENT

Joe Barget, General Manager; Former Director Daniel Redmon and his wife, Janet; and Patricia LeCavalier, Finance Administrator were also present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Rowland opened the Public Forum at 7:03 p.m. There were no comments from the public. President Rowland closed the Public Forum at 7:04 p.m.

5. OPERATIONS REPORT

The General Manager announced that former VVCSD Director Peter Ellis passed away on Sunday, December 31. The District is sending a sympathy card to the Ellis' daughter in Granada Hills.

The District pumped 34.3 million gallons of water in December and the average daily demand was 1.1 million gallons. Rainfall for December was 1.6 inches and the total since October is 2.1 inches.

The field crew repaired one 6-inch service saddle and four angle meter valves. Central Automation finished installing the hardware for the new SCADA system, but is still working out some communication kinks prior to training the field crew.

Martin Damwyk, Operations and Maintenance Manager, submitted the Annual Vehicle Smog Report to the state.

Well 3B has not been used for the past two weeks in preparation for Layne Christensen Company to pull and film the well on January 10. The District has budgeted \$8-10K for the maintenance.

Mike Garner passed the Grade 3 Water Treatment Operator examination. VVCSD is only rated as a T1 system so he may not be eligible to receive the T3 license. Martin is going to work with the state to try to get him the T3 license.

Tina McManigal, Customer Service Representative and Water Conservation Coordinator, completed a two-day "Landscape Irrigation Auditing" course given by Cal Poly's Irrigation Training Resource Center on December 11-12.

Lee Patton, of ACWA/JPIA, provided an on-site defensive driving training on December 1. ACWA/JPIA requires two hours of training every four years. Mike Garner was tending to an emergency repair that day, and completed the training on-line.

The staff had its annual safety dinner on December 2 at A.J. Spurs Restaurant in Buellton. The staff asked me to pass on their appreciation to the Directors for the BBQ grill.

6. CONSENT CALENDAR

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through December 31, 2007

Director Wyckoff asked to pull Item A from the Consent Calendar.

Motion by Director Wyckoff, seconded by Director Blair to approve the consent calendar as amended.

Unanimous among the four Directors present

The December Minutes reflected the Public Forum time incorrect. It is corrected to read "opened at 4:02 p.m. and closed at 4:03 p.m."

Motion by Director Wyckoff, seconded by Director Blair to approve the December Minutes as corrected.

Unanimous among the four Directors present

7. ACTION ITEMS

A. Resolution 177-07

President Rowland read the resolution before the board and presented it to Daniel Redmon.

Motion by Director Rowland, seconded by Director Fox to adopt Resolution 177-07.

Roll call vote to wit:

AYES: Directors Blair, Fox, Rowland and Wyckoff
NOES: None
ABSTAIN: None
ABSENT: Director Brooks

Resolution 177-07 was adopted

B. Committees and Representatives

After some discussion regarding the following committees and representatives,

Committees	Director
Finance / Budget	Fox
	Rowland
Legal / Personnel	Blair
	Wyckoff
Water / Wastewater	Brooks
	Rowland

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Rowland
	Fox
Lompoc Valley Committee	Wyckoff
	Blair
Santa Barbara County Special Districts Association	Wyckoff
	Blair
Santa Ynez River Water Conservation District	Brooks
	Rowland

Motion by Director Blair, seconded by Director Wyckoff to appoint and confirm Directors to three standing committees and four external agencies.

Unanimous among the four Directors present

C. Well Pumps and Booster Pumps

The General Manager told the Directors based on research, cost, and operational considerations, staff recommends replacing four new soft-start units and requests that the Board approve a \$20,000 increase to the Capital Replacement Budget.

Motion by Director Fox, seconded by Director Wyckoff to approve a \$20,000 increase in the FY 2006-07 Capital Replacement Budget to replace soft-start units on four pumps.

Unanimous among the four Directors present

D. Integrated Regional Water Management Plan

Director Wyckoff asked President Rowland if he could submit *questions* on the IRWMP on behalf of VVCSD. President Rowland said yes, but *recommendations* must go before the Board first for approval. There was much discussion about how the grant funds will be administered and who will ultimately decide which projects get funded.

8. REPORTS

A. Committees

Legal/Personnel Committee met on December 12 to discuss health insurance, employee salaries, and the 1985 Ebbert Agreement.

B. District Representatives to External Agencies

President Rowland and Director Brooks attended the Santa Ynez River Water Conservation District (SYRWCD) quarterly meeting on December 6. The SYRWCD considered VVCSD's request to nominate a project to study the feasibility of replenishing dewatered storage in the Lompoc Groundwater Basin.

Director Fox attended the annual California Special Districts Association conference in September and brought a CD of conference handouts and brochure.

Director Blair attended the Santa Barbara County Special Districts Association Annual Banquet in December. At the January 22 meeting Peter Stone will be speaking.

C. Board President

President Rowland had nothing further to report.

D. General Manager

The General Manager and President Rowland met with Deputy Senior County Counsel Rick Sanchez on December 18 to discuss the 1985 Ebbert Agreement.

The city of Lompoc is scheduled to award the construction contract for the LRWRP Upgrade Project at the January 16 meeting to Parsons RCI for \$79,442,373. The General Manager will attend the preconstruction conference on February 22.

The General Manager will be attending an IRWMP cooperating partners meeting on Wednesday, January 17 in Goleta if any Directors would like to attend.

To conclude his report, the General Manager requested a leave of absence, 5-10 days in late January, early February. His mother has requested his help in making arrangements for his

father to receive post-op rehabilitation. The Directors were very supportive and granted his request.

9. INFORMATIONAL CORRESPONDENCE

A. Letter from the City of Lompoc regarding Wastewater Capital Reserve Fund

B. General Manager's trip report

10. DIRECTORS' FORUM:

Director Fox reported that John Fox, CSDA President, has appointed him to the CSDA Program Committee and a Special Task Force. One purpose of the Special Task Force is to update a 1976 report prepared by Robert B. Hawkins, Jr. titled, "Self Government by District: Myth and Reality". He may be going to Sacramento on January 11.

Director Blair announced he is very happy to be back on the board.

11. CLOSED SESSION

The Board convened into Closed Session at 8:23 p.m. and reconvened into Open Session at 9:44 p.m. President Rowland reported the Board reached unanimous agreement on three items:

A. To add Option 3 to the District's Blue Cross Health insurance plan; and direct staff to prepare an ordinance amendment which will allow employees with other coverage to waive District-provided health insurance and receive a cash-in-lieu payment of 75 percent of the monthly premium.

B. Not to pay health insurance premiums for retirees.

C. To budget a 3.75 percent annual economic adjustment to employee salaries, effective July 2007, subject to further consideration and approval by the Board and when adopting the FY 2007-08 Operating Budget.

12. ADJOURN

President Rowland declared the meeting adjourned at 9:45 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Don Rowland
President, Board of Directors