

**MINUTES
REGULAR MEETING**

November 7, 2006

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, November 7, 2006, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

- 2. ROLL CALL:** Directors Brooks, Redmon, Rowland, and Wyckoff were present at the time of roll call. Director Fox was appointed as an Elections Officer/Inspector for today's general election and was unable to attend tonight's meeting.

OTHERS PRESENT

Joe Barget, General Manager; Patty LeCavalier, Finance Administrator; Dr. Charles Blair, candidate for the board; Brad Silva from Moss, Levy & Hartzheim; and two members of the public were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Wyckoff opened the Public Forum at 7:01 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 7:02 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 51.7 million gallons of water in September and 42.9 million gallons in October. The average daily demand declined from 1.7 million gallons per day in September to 1.4 million gallons per day in October.

There was no rainfall in September and only 0.2 inch of rain in October.

The field crew replaced two polybutylene service lines and repaired a 6-inch water line break at the old skating rink, now known as the mini-storage building. The water line was repaired to restore water to the businesses and the District will bill the contractor for the repairs.

The District has had problems with well pump control circuit boards. The soft-start capacity makes it easier on the equipment but the District has been replacing these circuit boards every couple of years. Martin Damwyk is contacting the manufacturer, Cutler-Hammer, for technical assistance and will be requesting replacements.

During the October 12 thunderstorm the filter pump motor controls failed. The field crew removed the soft-start control, and a mechanical starter and overload relay was temporarily installed. The crew continues to work on the repair.

Central Automation will be at the District from November 9-17 to install hardware for the new Supervisory Control and Data Acquisition (SCADA) system.

To conclude the General Manager's report, the District is using Well 1B and backing up with Well 3B. Recently, Well 3B was taken

out of service in preparation for video inspection and maintenance. Production on Well 3B has dropped from 900 to 680 gallons per minute (GPM).

6. CONSENT CALENDAR

- A. Approval of Minutes of the September 5, 2006 Regular Meeting
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through October 31, 2006

Motion by Director Redmon, seconded by Director Brooks to approve the consent calendar as presented.

Unanimous

7. ACTION ITEMS

- A. Annual Audit

Brad Silva with Moss, Levy & Hartzheim was present and gave a report on the District's audit. Mr. Silva referred to the revenue and expense and operating income lines which reflect positive amounts. He pointed out the District's diversified investments. To finalize his report, Mr. Silva stated the audit was very clean and organized and appreciated Patty and the other staff's help in its preparation.

Motion by Directory Wyckoff, seconded by Director Rowland to accept the Districts 2005-2006 Annual Audit.

Unanimous

- B. Integrated Regional Water Management Plan (IRWMP):

The Directors expressed some reservations about participating in the plan. Director Rowland suggested writing a letter to the Santa Ynez River Water Conservation District about

replenishing dewatered storage in the Lompoc Groundwater Basin.

Director Brooks attended a Santa Ynez River Water Conservation District (SYRWCD) meeting on September 20 and responded to Director Rowland's idea. The SYRWCD said this type of project is on hold until the Cachuma project is completed. Director Brooks' memorandum on this meeting is attached to these minutes.

Dwight and Linda Pippin were in the audience. Mr. Pippin encouraged the Directors to attend these types of workshops with the county and others like it to keep the District's voice heard.

Motion by Director Brooks, seconded by Director Rowland, to instruct the General Manager to draft a letter for the Board President's signature to the SYRWCD encouraging them to nominate a project to study the feasibility of replenishing dewatered storage in the Lompoc Groundwater Basin aquifers for inclusion in the Santa Barbara County IRWMP.

Unanimous

8. REPORTS

A. Committees

The Finance/Budget Committee met on October 18 and discussed the items in the board package.

B. District Representatives to External Agencies

Director Wyckoff, Director Fox, and Joe Barget attended the annual Santa Barbara County Special Districts Association awards dinner on October 20. VVCSD nominated the accounting firm, Moss, Levy & Hartzheim as the Accountant of the Year and they won. The award was presented to Ron Levy, one of the firm's principals, by Joe Barget at the

dinner. Peter Detwiler, the staff director for the California State Senate Committee on Local Government was the guest speaker.

C. Board President

President Wyckoff had nothing further to report.

D. General Manager

The General Manager reported Ms. Susan Halpin called to update him on the Lompoc Regional Wastewater Reclamation Plant project. The City opened two bids on October 31. Parsons RCI submitted a bid for \$79,442,373 and Kiewit Pacific submitted a bid for \$81,275,000. Lompoc is planning to award the contract at the January 16, 2007 city council meeting.

The 1985 Ebbert Agreement was given to Rick Sanchez, Senior Deputy County Counsel, with questions regarding its interpretation. The General Manager and Director Rowland are scheduled to meet with Mr. Sanchez to discuss this issue.

The General Manager reminded the Directors of the swearing in ceremony of the new Directors on Friday, December 1. The staff will have a barbeque following a short meeting. Also, Mission Hills Community Services District is hosting the Joint Meeting on Wednesday, December 13 at 7:00 p.m. at their District office. Two items on the agenda are the new fire station/sheriff substation project and the IRWMP.

To conclude the General Manager's report, he told the Directors about two upcoming conferences. Director Rowland said he may attend the JPIA/ACWA conference in Anaheim and Director Wyckoff said he is interested in attending the ACWA Spring Conference in Sacramento. The General Manager thanked all the Directors again for his

month-long vacation, extending his employment agreement for two more years, and a generous pay raise.

9. INFORMATIONAL CORRESPONDENCE

No comments on the informational correspondence.

10. DIRECTORS' FORUM:

Director Redmon attended a Solar Conference and said PG&E is offering rebates on solar panels installed on water tanks. It would take approximately 10 years for a return on the investment.

Director Brooks thanked Joe Barget and Martin Damwyk for letting his students come to the District to participate in a work program.

Director Rowland congratulated Joe Barget for completing the California Special Districts Association (CSDA) Special District Administrator (SDA) certification; and also noted the Joint Powers Insurance Association inspection went very well.

11. ADJOURN

There being no further business to come before the Board,

Motion by Director Wyckoff, seconded by Director Rowland to adjourn the meeting at 8:04 p.m.

Unanimous

Respectfully Submitted,

Approved as to Form,

Stephanie Vlahos-Rivera
Secretary, Board Secretary

Robert Wyckoff
President, Board of Directors