

**MINUTES  
REGULAR MEETING**

**July 11, 2006**

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, July 11, 2006, at the District Office Conference Room.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

**2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff**

**OTHERS PRESENT**

Joe Barget, General Manager; Cindy Allen, Office Manager; and Mark Abramson, a reporter with the Lompoc Record, were present.

**3. ADDITIONS AND DELETIONS TO AGENDA**

The General Manager added the Reports Section to the agenda. This was inadvertently left off when published.

**4. PUBLIC FORUM**

President Wyckoff opened the Public Forum at 7:03 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 7:04 p.m.

**5. OPERATIONS REPORT**

The General Manager reported the District pumped 54 million gallons of water during the month of June. The average daily demand was 1.8 million gallons and total water production for FY 2005-06 was 1,524 acre feet. This amount is just slightly more than the 1,516 acre feet produced last fiscal year. There was no rainfall to report in June. Total rainfall for FY 2005-06 was 19.0 inches, well above the average of 13.0 inches.

There were no major repairs to report. The field crew replaced four polybutylene (Poly B) service lines in June.

Central Automation completed the Radio Path Study for the SCADA Replacement Project. The study revealed good communication at all sites except Lift Station #1; however, a different frequency can be used to transmit from that site. The required bonding and insurance was provided so the General Manager signed the contract agreement and will issue the notice to proceed.

Martin Damwyk, Operations & Maintenance Manager, purchased the new chemical transfer pump for the District's water treatment process for \$1,502. The approved Capital Outlay Budget only included \$1,000 for this pump. Since the overage was small, relative to the entire capital budget the General Manager decided to approve the purchase and notice the Board after the fact.

## 6. CONSENT CALENDAR

- A. Approval of Minutes of the June 6, 2006 Regular Meeting
- B. Approval of Monthly Financial Reports
- C. Approval of Disbursements through June 30, 2006

**Motion by Director Rowland, seconded by Director Brooks to approve the consent calendar as presented.**

**Unanimous**

## 7. ACTION ITEMS

### A. IRWMP

The discussion included risks of the grant money not being available and the County's preparation of a Memorandum of Understanding (MOU). After taking all into account:

**Motion by Director Rowland, seconded by Director Brooks to contribute up to \$5,000 contingent on the approval of terms in the MOU.**

**Unanimous**

### B. Software Upgrade

There were some questions from the Directors about secure features and upgrades included in the cost. Cindy Allen, Office Manager, confirmed the software is secure and upgrades are included.

**Motion by Director Wyckoff, seconded by Director Rowland to increase the FY 2006-07 capital improvement budget by \$1,500 to add a software enhancement to our existing accounting system.**

**Unanimous**

### C. Board Compensation

The General Manager read a letter (attached) from Jon Picciuolo dated July 10, 2006 into the record. Director Rowland said should board compensation come to fruition the board may want to figure this into the budget and make the compensation effective at the beginning of a fiscal year.

**Motion by Director Wyckoff, seconded by Director Redmon to table the issue until a later date.**

**Unanimous**

## 8. REPORTS

### A. Committees

Legal/Personnel Committee met on June 26 to discuss the General Manager's performance, compensation, and employment agreement.

### B. District Representatives to External Agencies

President Wyckoff, Director Fox, and Joe Barget, General Manager, attended the Santa Barbara County Special Districts Association monthly meeting on June 26. Representatives from Santa Barbara City College and Allan Hancock Community College spoke about educational opportunities in the water and wastewater fields.

### C. Board President

President Wyckoff recognized Joe Barget, General Manager, for passing the Special District Administrator Certification examination.

### D. General Manager

The General Manager reported Tina McManigal, Water Conservation Coordinator, and Cindy Allen, Office Manager worked together to research and submit nominations for two water conservation awards. Vandenberg Villas #1 Homeowners Association has been nominated for the 2006 Green Award for being first to volunteer in the District's Evapotranspiration (ET) Controller Program. Jeff Monteleone has been nominated for the 2006 Youth Award for Excellence and Leadership in Groundwater. Jeff prepared two water conservation videos and won second place both years in the annual High School Video Awards Contest.

The District is working with Robb Northrop to develop a new landscape plan for the District office. The idea for the landscape

is to incorporate low-water use, drought tolerant plants and a small section of artificial grass to serve as a model for residents who may be interested in new landscaping ideas.

On July 7 the General Manager attended the Regional Water Quality Control Board meeting in San Luis Obispo. Rob Almy was in a long deliberation on storm water quality testing. The board reissued the National Pollutant Discharge Elimination System (NPPDES) permit to the City of Lompoc for the Regional Wastewater Reclamation Plant. Susan Halpin testified that Lompoc had two concerns with the permit. The oxidation ditches that will be constructed as part of the upgrade project should enable the plant to meet the nitrate discharge standard. Ms. Halpin objected to the molybdenum discharge standard because molybdenum is present in a higher concentration in source water from their wells. Meeting the standard will require a \$3-4 million capital cost and a \$.5 million annual operating cost.

Finally, the General Manager said he will be on vacation in Springfield, VA from July 13-23.

## 9. DIRECTORS' FORUM

Director Fox said Supervisor Firestone will have a gathering at the Crossroads in Los Olivos on Sunday, July 16 from 1:00-4:00 p.m.

Director Brooks thanked the staff for their work on the compensation information in the board package.

Director Redmon reminded the General Manager about fire season and to make sure all the hydrants are in working order.

Director Wyckoff said he will be on vacation from August 1-10.

Director Rowland suggested writing a letter to Senator McClintock regarding the Anderson Initiative.

The Board took a recess from 8:10-8:15 p.m.

## 10. CLOSED SESSION

The Board convened into closed session at 8:15 p.m. to discuss the general manager's performance, compensation, and employment agreement. The Board reconvened into open session at 9:05 p.m.

President Wyckoff announced that during closed session the Board voted unanimously to increase the General Manager's salary to \$98,000 per year effective July 1, 2006; to award a 10-day vacation bonus to be used before January 1, 2007; to extend the employment agreement for two additional years; and to change the \$3,000 relocation reimbursement allowance in the employment agreement to a \$10,000 relocation bonus.

## 11. ADJOURN

There being no further business to come before the board,

**Motion by Director Rowland and seconded by Director Wyckoff to adjourn the meeting at 9:10 p.m.**

**Unanimous**

**Respectfully Submitted,**

**Approved as to form,**

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**Stephanie Vlahos-Rivera**  
**Secretary, Board of Directors**

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**Robert Wyckoff**  
**President, Board of Directors**