

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

MINUTES REGULAR MEETING

June 6, 2006

The Board of Directors of the Vandenberg Village Community Services District met for a Regular Meeting on Tuesday, June 6, 2006 at the District Office Conference Room. This meeting began with Closed Session at 6:30 p.m. followed by Open Session at 7:00 p.m.

1. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

2. PUBLIC FORUM:

President Wyckoff opened the public forum at 6:32 p.m. No members of the public were present. He closed it at 6:33 p.m.

3. CLOSED SESSION:

The Board convened into Closed Session at 6:34 p.m. and reconvened into Open Session at 7:00 p.m.

President Wyckoff reported that there was no action taken.

4. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

OTHERS PRESENT:

Joe Barget, General Manager; Cindy Allen, Office Manager, Patty LeCavalier, Finance Administrator; Susan Halpin, Superintendent of City of Lompoc Wastewater Plant; Shawn Russ, President of FalconCrest Builders; and Mr. Monteleone and his son, Jeff.

5. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

6. PUBLIC FORUM:

President Wyckoff opened the public forum at 7:02 p.m. and closed it at 7:03 p.m. There were no comments.

7. OPERATIONS REPORT

The General Manager reported the District pumped 43 million gallons of water during the month of May. The average daily demand was 1.4 millions gallons of water and the rainfall for May was 1.2 inches. The total rainfall to date is 16.1 inches, well above the average for the annual rainfall for Lompoc of 13 inches. Director Rowland inquired how the District tracks the rainfall and the General Manager said it is measured by a gauge at the shop.

The field crew replaced two 6-inch gate valves in the water distribution system, and repaired three water lines: an 8-inch service line to the Village Shopping Center, a 2-inch service line to the Village Apartments, and a 1-inch service line to Mid-State Bank.

The California Department of Forestry notified the District to clear brush at Site 2. The District has contracted Central Tree Service to do the work.

The Consumer Confidence Report (CCR) has been completed and will be published in the newsletter, which is included in this board package for approval.

Central Automation has completed their field measurements and the District will receive the final Radio Path Study this week. Testing with actual radios confirmed good communication among the sites.

To conclude the operations report, there were two anniversaries celebrated: Tina McManigal, six years and Patty LeCavalier, three years.

8. CONSENT CALENDAR

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through May 31, 2006.

Director Brooks asked the Minutes from the May Board Meeting be pulled from the consent calendar.

Motion by Director Rowland, seconded by Director Wyckoff to approve the consent calendar as amended.

Unanimous

A. Approval of Minutes of the May 2, 2006 Regular Meeting

A modification to paragraph one on page 7 will read as follows:

He said that according to the 2005 Santa Barbara County Groundwater Report, the Vandenberg Village and Mission Hills Area of the Lompoc Uplands Sub-Basin is not in overdraft; however; the overall Lompoc Basin is in overdraft.

Motion by Director Wyckoff, seconded by Director Brooks to approve the Minutes as modified.

Unanimous

9. ACTION ITEMS

A. High School Video Contest:

The Directors watched three short videos that were entered in the 7th Annual Santa Barbara County Water Awareness High School Video Contest. President Wyckoff presented Jeff Monteleone, the 2nd place winner, with a letter of appreciation and a \$100 US Savings Bond. Cabrillo High School received \$750 from the County of Santa Barbara because of Jeff's participation in the contest.

B. Lompoc Regional Wastewater Treatment Plant:

Jim Beck, Utilities Director for the City of Lompoc, was unable to attend the meeting. Susan Halpin updated the Directors on the schedule for the wastewater treatment plant. They only expect to receive one or two bids when they open them on July 18. The estimated cost is \$50-\$60 million. Lompoc will begin advertising and sending notices to bidders June 14. The pre-bid meeting will be on June 29 at 9:00 a.m. The City Council is planning to award a contract at its August 15 meeting and construction should begin September 25. Ms. Halpin said having a representative from VVCSD at the Regional Water Quality Board Hearing on July 7 would be beneficial, in case the City needs support on any issues concerning their new National Pollutant Discharge Elimination System (NPDES) permit.

D. Clubhouse Estates:

Director Fox was not present while this item was discussed.

Motion by Director Wyckoff, seconded by Director Rowland to find the project is in compliance with the CEQA as evidenced by certification of the final EIR by the Santa Barbara County Planning Commission on August 3, 2005.

Unanimous among the four Directors present.

Motion by Director Rowland seconded by Director Wyckoff to approve the Development Agreement between

VVCSD and FalconCrest Clubhouse Estates, LLC, and issue the Can and Will Serve letter.

Unanimous among the four Directors present.

C. Public Hearing:

President Wyckoff opened the public hearing at 8:05 p.m. No members of the public were present. The hearing was closed at 8:06 p.m.

Motion by Director Rowland, seconded by Director Wyckoff to approve FY 2006-07 water and wastewater rates, charges, and connection fees, as recommended by the Finance Budget Committee.

Unanimous

Motion by Director Rowland, seconded by Director Wyckoff that the board adopt Amendment No. 5 to Ordinance 26-04 as proposed.

Roll call vote to wit:

AYES: Directors Brooks, Fox, Redmon, Rowland and Wyckoff
NOES: None
ABSENT: None
ABSTAIN: None

Amendment No. 5 to Ordinance 26-04 is hereby adopted

E. Candidates' Statements

Motion by Director Fox, seconded by Director Rowland to retain the current District policies regarding candidates' statements.

Unanimous

F. Newsletter

Motion by Director Wyckoff, seconded by Director Rowland to approve the Districts annual newsletter for publication and distribution to VVCS D residents.

Unanimous

G. Travel Reimbursement

Motion by Director Rowland, seconded by Director Wyckoff to adopt Amendment No. 3 to Ordinance No. 25-03 to update employee and Director travel expense reimbursement policy.

Roll call vote to wit:

AYES: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

NOES: None

ABSENT: None

ABSTAIN: None

Amendment No. 3 to Ordinance No. 25-03 is hereby adopted

H. Integrated Regional Water Management Plan:

Motion by Director Brooks, seconded by Director Rowland, to send letter as corrected, to the County requesting they fund plan preparation.

Unanimous

I. CSDA

Motion by Director Brooks, seconded by Director Redmon to nominate Director Fox to the CSDA Board of Directors.

Unanimous

10. REPORTS

A. Committees

Director Rowland expressed special thanks on behalf of the Finance/Budget Committee and the Water/Wastewater Committees. The staff was extremely helpful the past few months working on the budget, the rates, the SCADA Project, and the FalconCrest project.

B. District Representatives to External Agencies

President Wyckoff, Director Rowland, and Cindy Allen attended the monthly Santa Barbara County Special Districts Association meeting on May 22. Bob Geis, County Auditor-Controller, was the guest speaker.

Director Fox and Joe Barget, General Manager, attended the Spring ACWA Conference in Monterey on May 8-11.

The General Manager informed the Board that the District received a copy of an independent auditor's report regarding the Association of Water Agencies of Santa Barbara County. The report was performed by Hayes & Hayes, CPA reflecting a final balance of \$37,908 when the agency was dissolved on March 31, 2006. The remaining cash after all expenses are paid will be distributed on a pro-rata basis to the member agencies.

C. Board President: Nothing further to report.

D. General Manager Report

The General Manager reported that the auditors from Moss, Levy & Hartzheim conducted a preliminary audit

June 1-2 at the District and the final audit is scheduled for August 14-16.

The General Manager met with David LaCaro, an Environmental Specialist at the Central Coast Regional Water Quality Control Board (RWQCB). According to Mr. LaCaro, VVCSD will be issued a statewide general permit for waste discharge requirements (WDRs) later this year directly from the State Water Resources Control Board. There will not be a permit issued by the regional board in conjunction with the Lompoc's National Pollutant Discharge Elimination System (NPDES) permit as originally planned. There will be a requirement for a salt management plan in Lompoc's permit that will affect water softeners in Lompoc and Vandenberg Village.

Liebert Whitmore Cassidy signed and returned the District's agreement modification which increases fees but otherwise retains terms in the current legal services agreement.

The General Manager informed the Directors that he was subpoenaed to testify in San Luis Obispo Superior Court during a trial affecting his former employer, Port San Luis Harbor District. The matter required him to appear May 26-31.

To conclude his report, the General Manager updated the Directors on the dates for the 2006-2007 conferences. If anyone is interested in attending please contact him or Stephanie.

11. INFORMATIONAL CORRESPONDENCE

Director Fox commented on his report from the ACWA 2006 Spring Conference.

12. DIRECTORS FORUM

Director Brooks requested a staff report for the next board meeting on whether or not other special districts on the Central

Coast compensate their Directors. He asked that the report include information on how much the districts budget for director compensation, and an estimate of the District staff time that would be involved in managing payroll and preparing W-2 Forms for directors.

It was unanimous among all the Directors to cancel the July regular board meeting because the first Tuesday is the 4th of July Holiday. A special meeting was tentatively scheduled for July 11.

13. ADJOURN

Motion by Director Wyckoff, seconded by Director Fox to adjourn the meeting at 8:55 p.m.

Unanimous

Respectfully Submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors