

**MINUTES
REGULAR MEETING**

May 2, 2006

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, May 2, 2006 at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

OTHERS PRESENT

Joe Barget, General Manager; Cindy Allen, Office Manager; Patty LeCavalier, Finance Administrator; and Molly Blaschke, Director of the Lompoc Library were also present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Wyckoff opened the Public Forum at 7:02 p.m. Ms. Molly Blaschke, Director of the Lompoc Library, updated the Board on the formation of County Service Area 45. Ms. Blaschke had a petition with approximately 300 signatures, not all are residents of Vandenberg Village or registered voters, but the signatures show support for the village library. The goal is to present the petition to Supervisor Firestone with 500 signatures and place the measure

on the November ballot. If the measure passes, the residents could pay approximately \$20 extra per year in property taxes. President Wyckoff closed the Public Forum at 7:10 p.m.

5. OPERATIONS REPORT

The General Manager reported the District pumped 25.7 million gallons of water during the month of April. The average daily demand was .86 million gallons of water and the rainfall for April was 4.3 inches. The total rainfall to date is 17.8 inches, and the season average rainfall for Lompoc is 13 inches.

On April 11 the field crew fixed a gate valve in one of the two 12-inch water mains that supply the distribution system. The field crew temporarily supplied water through the other 12-inch line and replaced the valve without impacting customers. The cost of the repair was approximately \$1,000 in supplies. Also, there was a repair to a service line crossing the street at 3837 Uranus.

Jim Levingston is attending a California Rural Water Association (CRWA) water/wastewater seminar this week. Next week, Mike Garner will be attending a T-3 training seminar in preparation for taking the T-3 exam on May 20. Jeff Cole, who suffered a back strain last month, was released from light duty and returned to full duty on April 17.

To conclude his report, the General Manager said that Central Automation took readings for their radio path study for the SCADA project on April 19, and will send a report of the findings. The District's staff welcomed Patty LeCavalier back from her maternity leave on Monday, May 1.

6. CONSENT CALENDAR

A. Approval of Minutes of the April 4, 2006 Regular Meeting

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through April 25, 2006

Motion by Director Rowland, seconded by Director Fox to approve the consent calendar as presented.

Unanimous

7. ACTION ITEMS

A. Capital Budget

The General Manager said Martin Damwyk, Operations Maintenance Manager, reported the Site 3 generator will cost about \$86,000. It was agreed by the board to approve the budget as presented and make adjustments when appropriate.

Motion by Director Rowland, seconded by Director Brooks to adopt the Fiscal Year 2006-07 Capital Budgets for Water and Wastewater Enterprise Funds as recommended by the Finance/Budget Committee.

Unanimous

B. Operating Budget

The General Manager said this is an 8 percent increase over last year's budget, and will require rate increases of 5-10 percent on the water side and 15-20 percent on the wastewater side.

Motion by Director Brooks, seconded by Director Rowland to adopt the Fiscal Year 2006-07 operating budgets for Water and Wastewater Enterprise Funds as recommended by the Finance/Budget Committee.

Unanimous

C. Administrative Overhead Fees

Motion by Director Rowland, seconded by Director Brooks to approve the Fiscal Year 2006-07 Administrative Overhead Fees as recommended by the Finance/Budget Committee.

Unanimous

D. Reserve Policy

Motion by Director Wyckoff, seconded by Director Fox to adopt Resolution 176-06 establishing a new reserve policy.

Roll call vote, to wit:

AYES: Directors Brooks, Fox, Redmon, Rowland, Wyckoff

NOES: None

ABSENT: None

ABSTAIN: None

Resolution 176-06 is hereby adopted.

E. Legal Services

Director Redmon recommended approving the fee schedule but the agreement should be reviewed by the Legal/Personnel Committee, because of paragraphs 4 & 5 inserted by counsel.

Motion by Director Redmon, seconded by Director Brooks to approve the old agreement with the new fee schedule and have the Legal/Personnel Committee review the agreement.

Unanimous

8. REPORTS

A. Committees

Finance/Budget Committee met on April 18 and discussed the items that were on the agenda at this meeting.

Water/Wastewater Committee met on April 26 to review the Clubhouse Estates draft development agreement and draft can-and-will-serve letter. Included in the development agreement are requirements for the developer to construct a new 12-inch water main, complete a study to ensure water pressures in the upper pressure zone are not adversely affected by the project, and to mitigate 81 single family equivalents of water. The General Manager forwarded the documents to Rick Sanchez, Santa Barbara County Counsel, for legal review before presenting them to the developer. The General Manager will meet with counsel this Friday, May 5 to review the documents. The agreement and can-and-will-serve letter may be on the agenda in June or July for the Board to approve.

B. District Representatives to External Agencies

President Wyckoff, Director Rowland, Joe Barget, and Cindy Allen attended the Santa Barbara County Special Districts Association meeting on April 24. Jeanette Hahn, from FCS Group of San Francisco, gave a presentation on reserves.

Director Brooks and Joe Barget, General Manager, attended the Santa Ynez River Water Conservation District (SYRWCD) meeting on April 26. The SYRWCD published the 28th Annual Engineering and Survey Report on Water Supply Conditions of the Santa Ynez River for 2005-06, commonly known as the Stetson Report.

C. Board President: Nothing further to report.

D. General Manager

The General Manager said the Santa Barbara County Board of Supervisors is scheduled to vote on approving the 2003-08 Draft Revised Housing Element at their next meeting on May 9 in Santa Maria.

Local Agency Formation Commission's (LAFCO) proposed budget for next year is \$259,196, which is \$1,000 less than this year. LAFCO's budget is financed in equal thirds by the county, cities, and independent special districts.

The Central Coast Water Authority is having a special board meeting on Thursday, May 4 at 9 a.m. to approve an option agreement and subcontract for Plains Exploration and Production (PXP) to acquire 400 AFY of Carpenteria Valley Water District's State Water allotment.

To conclude his report, he announced that the 7th Annual Santa Barbara County High School Video Contest Awards Ceremony will be held Wednesday, May 24 at 6:00 p.m. There are three entries this year and Tina McManigal, hWater Conservation Coordinator, will help select the winning video next week. Director Redmon volunteered to attend the ceremony and represent the District.

9. INFORMATIONAL CORRESPONDENCE

Director Redmon reviewed his written report and expressed thanks to the board for being able to attend the seminar.

President Wyckoff commented on his notes from the Lompoc Valley Committee Meeting.

10. DIRECTORS' FORUM:

Director Fox recommended the board read an article posted on the Santa Barbara County website from the Blue Ribbon Committee.

Director Brooks spoke about the Santa Ynez River Water Conservation District (SYRWCD) meeting that he and Joe Barget, General Manager attended and he reported that the Lompoc Basin is not in overdraft.

Director Redmon thanked the staff for their work on the District's budget.

Director Rowland thanked staff for their work on the District's budget. The Lompoc Housing Community Development Corporation acquired the Lompoc Theatre and is renovating the building into a venue for art and movies.

11. ADJOURN

Motion by Director Wyckoff, seconded by Director Fox to adjourn the meeting at 8:25 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors