

**MINUTES
REGULAR MEETING**

April 4, 2006

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, to include a Closed Session at 7:00 p.m. on Tuesday, April 4, 2006, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

OTHERS PRESENT

Joe Barget, General Manager, was present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Wyckoff opened the Public Forum at 7:01 p.m. There were no members of the public so President Wyckoff closed the Public Forum at 7:02 p.m.

5. CLOSED SESSION

The Board convened into Closed Session at 7:03 p.m. and reconvened into Open Session at 8:15 p.m.

- A. President Wyckoff announced the Board received advice from and provided direction to legal counsel.
- B. President Wyckoff announced the Board voted unanimously to provide a 3.75 percent cost of living increase for District employees, effective July 1.

6. OPERATION REPORT

The District pumped 26 million gallons of water in March. The average daily demand was .8 million gallons. The total rainfall for March was 5.2 inches and the total rainfall to date is 13.5 inches.

Martin Damwyk, Operations & Maintenance Manager, submitted the Districts "Response to Annual Inspection Letter" notifying the Department of Health Services (DHS) of corrective action taken on minor issues from the Districts last inspection. DHS reviewed and approved the District revised Bacteriological [Bacteriological] Sampling Plan.

The field crew had no major repairs to the distribution system. They replaced three angle stops, and three valve cans with locking-style lids at the intersection of Vanguard and Falcon.

To conclude his report the General Manager said a member of the field crew is on two weeks of light duty because of a lower back strain from an on-the-job injury.

7. CONSENT CALENDAR

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through March 24, 2006.

Director Redmon requested item A be removed from the consent calendar.

Motion by Director Wyckoff, seconded by Director Fox to approve the consent calendar as amended.

Unanimous

Item A, Minutes of the March 7, 2006 meeting, page 6, line 3, Director Redmon requested to change the word “accounts” to “policy”.

Motion by Director Brooks, seconded by Director Fox to approve, Item A, Minutes of March 7, 2006 as amended.

Unanimous

8. ACTION ITEMS

A. Reserve Policy

Director Rowland recommended the Resolution establishing the new Reserve Policy include factors that the Board would consider in setting the reserve contribution factors. It was discussed and unanimous to refer this item back to the Finance/Budget Committee to further review at their April 19 meeting.

B. SCADA Project

The General Manager said \$1,400 was spent in consulting fees. Martin Damwyk, Operations & Maintenance Manager said that he would like some additional items included in the contract but they would not exceed the amount budgeted for the project.

Motion by Director Rowland, seconded by Director Fox that the Board award a contract to Central Automation, Inc., Bakersfield, CA for \$91,024 to replace the Supervisory Control and Data Acquisition (SCADA)

System and authorize the General Manager to sign and manage the contract.

Unanimous

C. County Split

Director Brooks expressed his appreciation for the information that was included in the board package. Discussion among the Directors ensued and all were in agreement that the County Split does not seem to have any real impact on the District's water supply.

Motion by President Wyckoff, Seconded by Director Rowland that the District does not take a position on the county split.

Unanimous

9. REPORTS

A. Committees

The Water/Wastewater Committee met on March 8 and March 20 to review proposals for the SCADA Project. They also discussed new waste discharge requirements (WDRs) that the Regional Water Quality Control Board (RWQCB) plans to place on sewer collection systems. The RWQCB has scheduled the District's permit hearing for July 7 in San Luis Obispo.

The Finance/Budget Committee met on March 15 to review the first draft of the FY 2006-07 Budget, status of investments, new reserve policy, and draft update of the Finance Section of the Districts code of Ordinances to comply with AB 1234. The first draft of FY 2006-07 Operating Expense Budget totaled \$2,022,000.

The Legal/Personnel Committee met on March 24 to discuss the General Manager's working relationship with the Board, performance, salary and benefits, and extension of his employment agreement. They also met on March 30 in closed session with legal counsel concerning one case of anticipated litigation.

B. District Representatives to External Agencies

President Wyckoff reported the Lompoc Valley Committee Meeting will meet on April 19.

President Wyckoff, Director Rowland, and Joe Barget, General Manager attended the Santa Barbara County Special Districts Association monthly dinner meeting on March 27. Bernice James, County Treasurer-Tax Collector spoke on the County Treasury and other topics. Ms. James said the County Treasury performs slightly better than LAIF about 80 percent of the time; however, during periods with rising interest rates, LAIF performs slightly better than the County Treasury.

C. Board President

Mike Stoker, Chief of Staff at Senator McClintock's office, responded to the letter sent regarding AB 1234, and said Senator McClintock's office will not comment. It would be inappropriate to respond to the request, but Mr. Stoker said he would try to get legislative counsel to respond.

D. General Manager

The General Manager reported the Santa Barbara County Board of Supervisors was scheduled to adopt the 2003-2008 Draft Revised Housing Elements today.

Katie Kolitsos, of Assemblyman Salinas' staff, contacted the General Manager on March 21 in response to the letters sent questioning the intent of AB 1234. Ms. Kolitsos

confirmed that it was Assemblyman Salinas' intent and this new provision was coordinated and incorporated into SB 135, the new law for Community Services Districts.

10. INFORMATIONAL CORRESPONDENCE

Letter from LAFCO regarding Special District Selection Committee.

President Wyckoff told the Board that the District voted for Director Brooks on the first round, and for Larry Wilson on the second round.

11. DIRECTORS' FORUM:

Director Rowland read a complimentary letter from Lee Patton, Senior Risk Manager Consultant of JPIA, who conducted the inspection of the Districts facilities with Martin Damwyk, Operations & Maintenance Manager.

12. ADJOURN

Motion by Director Wyckoff, seconded by Director Rowland to adjourn the meeting at 9:03 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors