

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES REGULAR MEETING

January 3, 2006

The Board of directors of the Vandenberg Village Community Services District met for a Regular Meeting, at 7:00 p.m. on Tuesday, January 3, 2006, at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Wyckoff who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

OTHERS PRESENT

Joe Barget, General Manager; and Eileen Wyckoff, President Wyckoff's wife; were present.

3. ADDITIONS AND DELETIONS TO AGENDA:

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Wyckoff opened the Public Forum at 7:03 p.m. There were no comments from the public. President Wyckoff closed the Public Forum at 7:04 p.m.

5. OPERATIONS REPORT

The General Manager reported that the District pumped 34 million gallons of water in December. The average daily demand was 1.1 million gallons per day. The total rainfall for December was 1.2 inches and to date it is 2.9 inches.

The field crew repaired a broken 8-inch water main and replaced two 1-inch polybutylene service lines.

While monitoring progress at the Providence Landing project site, the Field Crew became aware of a construction issue involving the elevations of three of the condominium buildings relative to the adjacent sewer main. There wasn't enough slope to permit sewage to gravity flow from the laterals into the main and Capital Pacific Homes (CPH) was considering installing three sewer lift stations. The General Manager sent a letter to CPH, with a copy to the county building inspector, notifying them that lift stations would be unacceptable to VVCSD. Penfield and Smith, the engineering firm for the project, is working on a solution.

Martin Damwyk is attempting to schedule a 3½-hour "Seismic First Responder" training course for the week of January 23-27. This training will be available to VVCSD, MHCSD, and Lompoc field personnel. Los Osos Engineering will provide the training.

To conclude his report the General Manager reported that the District celebrated their annual safety dinner at the Far Western Tavern in Guadalupe. Also, Jeff Cole and his wife, Tiffany, celebrated the birth of their new baby girl.

6. CONSENT CALENDAR

A. Approval of Minutes of the Special Meeting and Joint Workshop Meeting on December 7, 2005

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through December 31, 2005

Motion by Director Rowland, seconded by Director Brooks to approve the consent calendar as presented.

Director Fox abstained from approving Item A because he was absent from the December board meeting.

Unanimous among the four directors.

7. ACTION ITEMS

A. Griffith and Allen Recognition:

President Wyckoff introduced Army Staff Sergeant Angela Griffith and Army Specialist Don Philips and described some of their experiences in southern Iraq. He also recognized Cindy Allen, the District's Office Manager, and Kirsten Gaston, Angela's daughter, and thanked them for their support.

President Wyckoff presented them with a gift certificate to a local steak house, the Casmalia Hitching Post.

Staff Sergeant Griffith gave the Directors and the General Manager some Iraqi Army insignia.

B. Annual Audit:

The General Manager stated that the District would benefit by extending the contract with Moss, Levy & Hartzheim for one more year. The rate is reasonable, but more importantly, the firm knows the history and ramifications of two significant financial transactions that occurred this fiscal year: (1) the up-front payment of design and construction management expenses for the Lompoc Regional Wastewater Treatment Plant Upgrade Project, and (2) early redemption of bonds.

Director Redmon asked if the Finance/Budget Committee recommended the contract be extended. Director Rowland reported that they had discussed it and supported the one-year extension.

Motion by Director Rowland, seconded by Director Brooks, that the Board extends Moss, Levy & Hartzheim's contract for one year.

Unanimous

C. Federal Surplus Personal Property Program:

The General Manager briefly explained the program and said that a formal resolution is required to participate in the program.

Motion by Director Wyckoff, seconded by Director Rowland that the Board approve Resolution No. 175-06 authorizing VVCSD representatives to secure Federal surplus property and rescinding Resolution No. 153-01.

Roll call vote:

Ayes: Directors Brooks, Fox, Redmon, Rowland and Wyckoff

Noes: None

Abstain: None

Absent: None

Resolution No. 175-06 is hereby passed.

D. Treasurer:

Director Rowland reported, as chairman of the Finance/Budget Committee, that the state now requires the District to appoint someone other than a board member to hold the position of Treasurer.

Motion by Director Rowland, seconded by Director Fox that the Board appoint the General Manager as District Treasurer.

Unanimous

E. Intent-to-Serve Letter (Fredrich)

The General Manager said this letter was not discussed with the Water/Wastewater Committee because the request is only for two homes.

Director Rowland requested that the letter should include “no new net consumption” requirement. Also, Director Redmon asked that this item go to Water/Wastewater Committee before the Can and Will Serve letter is issued.

Motion by Director Wyckoff, seconded by Director Rowland that the Board issue an intent-to-serve Letter to Mr. Timothy L. Fredrich for two residences.

Unanimous

F. Housing Rezone Options Hearing:

Director Fox reviewed his written report in the board package. It was suggested that this go to the Water/Wastewater Committee for further discussion as the project develops. Director Rowland suggested this go to Water/Wastewater after the District is in receipt of the draft environmental impact report (EIR). Director Redmon suggested a Director should be a member of a Lompoc Valley advisory committee, if one is formed.

G. Committees and Representatives:

Motion by Director Wyckoff, seconded by Director Redmon that the President appoints, and the Board

confirms, the same directors to three standing committees and four external agencies for 2006.

Unanimous

Finance / Budget Committee:	Rowland / Brooks
Legal / Personnel Committee:	Wyckoff / Redmond
Water / Wastewater Committee:	Fox / Rowland

Association of California Water Agencies (ACWA) /Joint Powers Insurance Authority (JPIA):	Rowland / Fox
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Lompoc Valley Committee:	Wyckoff / Redmon
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Santa Barbara County Special Districts Association:	Fox / Brooks
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Santa Ynez River Water Conservation District:	Brooks / Redmon
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8. REPORTS

A. Committees

The Finance/Budget Committee met on December 28 and decided to invest \$650,000 of the \$800,000 in our money market account into three investments that are paying in excess of 4% interest:

- \$400,000 into a 2-year US Treasury Note, currently yielding 4.35%.
- \$125,000 into a 2-year CD with Countywide Bank, currently yielding 4.82%
- \$125,000 into a 2-year CD with Pacific Mercantile Bank, currently yielding 4.92%

- B. District Representatives to External Agencies
Director Rowland and Joe Barget attended the Association of California Water Agencies (ACWA) Fall conference in San Diego, November 28 through December 1.

- C. Board President

President Wyckoff had no comments.

- D. General Manager

The General Manager said that all three district managers completed the two hours of mandatory Sexual Harassment training. Four directors also completed the training.

Ethics Training is now mandatory for all directors by January 2007. CSDA has scheduled training in 10 locations though out the state. The closest location is in Goleta on Thursday, February 2. CSDA is also offering training on three topics on Friday, February 3: conflicts of interest, the California Public Records Act, and the Brown Act.

9. INFORMATIONAL CORRESPONDENCE

- A. Letter from Santa Barbara County commending District staff
- B. Letter from Department of Health Services denying Proposition 50 grant application
- C. Letter from VVCSD to Capital Pacific Homes concerning Providence Landing sewer issue

10. DIRECTORS' FORUM:

Director Fox reminded everyone that their PG&E rates will be increasing 11 percent.

Director Brooks acknowledged working with everyone and for their efforts during the past year.

Director Redmon said it had been a fun year sitting on the Board and appreciates the opportunity.

Director Rowland referred to the letter from Santa Barbara County commending District staff and suggested that the District submit nominations for ACWA awards.

President Wyckoff thanked the staff and Directors for their support and for being re-elected as President.

11. ADJOURN

Motion by Director Wyckoff, seconded by Director Rowland to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Approved as to form,

Stephanie Vlahos-Rivera
Secretary, Board of Directors

Robert Wyckoff
President, Board of Directors