

**MINUTES
SPECIAL MEETING**

January 9, 2007

The Board of directors of the Vandenberg Village Community Services District met for a Special Meeting to include a Closed Session, at 7:00 p.m. on Tuesday, January 9, 2007 at the District Office Conference Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Rowland who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Fox, Rowland, and Wyckoff. Director Brooks was absent.

OTHERS PRESENT

Joe Barget, General Manager; Former Director Daniel Redmon and his wife, Janet; and Patricia LeCavalier, Finance Administrator were also present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

4. PUBLIC FORUM:

President Rowland opened the Public Forum at 7:03 p.m. There were no comments from the public. President Rowland closed the Public Forum at 7:04 p.m.

5. OPERATIONS REPORT

The General Manager announced that former VVCSD Director Peter Ellis passed away on Sunday, December 31. The District is sending a sympathy card to the Ellis' daughter in Granada Hills.

The District pumped 34.3 million gallons of water in December and the average daily demand was 1.1 million gallons. Rainfall for December was 1.6 inches and the total since October is 2.1 inches.

The field crew repaired one 6-inch service saddle and four angle meter valves. Central Automation finished installing the hardware for the new SCADA system, but is still working out some communication kinks prior to training the field crew.

Martin Damwyk, Operations and Maintenance Manager, submitted the Annual Vehicle Smog Report to the state.

Well 3B has not been used for the past two weeks in preparation for Layne Christensen Company to pull and film the well on January 10. The District has budgeted \$8-10K for the maintenance.

Mike Garner passed the Grade 3 Water Treatment Operator examination. VVCSD is only rated as a T1 system so he may not be eligible to receive the T3 license. Martin is going to work with the state to try to get him the T3 license.

Tina McManigal, Customer Service Representative and Water Conservation Coordinator, completed a two-day "Landscape Irrigation Auditing" course given by Cal Poly's Irrigation Training Resource Center on December 11-12.

Lee Patton, of ACWA/JPIA, provided an on-site defensive driving training on December 1. ACWA/JPIA requires two hours of training every four years. Mike Garner was tending to an emergency repair that day, and completed the training on-line.

The staff had its annual safety dinner on December 2 at A.J. Spurs Restaurant in Buellton. The staff asked me to pass on their appreciation to the Directors for the BBQ grill.

6. CONSENT CALENDAR

B. Approval of Monthly Financial Reports

C. Approval of Disbursements through December 31, 2007

Director Wyckoff asked to pull Item A from the Consent Calendar.

Motion by Director Wyckoff, seconded by Director Blair to approve the consent calendar as amended.

Unanimous among the four Directors present

The December Minutes reflected the Public Forum time incorrect. It is corrected to read "opened at 4:02 p.m. and closed at 4:03 p.m."

Motion by Director Wyckoff, seconded by Director Blair to approve the December Minutes as corrected.

Unanimous among the four Directors present

7. ACTION ITEMS

A. Resolution 177-07

President Rowland read the resolution before the board and presented it to Daniel Redmon.

Motion by Director Rowland, seconded by Director Fox to adopt Resolution 177-07.

Roll call vote to wit:

AYES: Directors Blair, Fox, Rowland and Wyckoff
NOES: None
ABSTAIN: None
ABSENT: Director Brooks

Resolution 177-07 was adopted

B. Committees and Representatives

After some discussion regarding the following committees and representatives,

Committees	Director
Finance / Budget	Fox
	Rowland
Legal / Personnel	Blair
	Wyckoff
Water / Wastewater	Brooks
	Rowland

Agencies	Director
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Rowland
	Fox
Lompoc Valley Committee	Wyckoff
	Blair
Santa Barbara County Special Districts Association	Wyckoff
	Blair
Santa Ynez River Water Conservation District	Brooks
	Rowland

Motion by Director Blair, seconded by Director Wyckoff to appoint and confirm Directors to three standing committees and four external agencies.

Unanimous among the four Directors present

C. Well Pumps and Booster Pumps

The General Manager told the Directors based on research, cost, and operational considerations, staff recommends replacing four new soft-start units and requests that the Board approve a \$20,000 increase to the Capital Replacement Budget.

Motion by Director Fox, seconded by Director Wyckoff to approve a \$20,000 increase in the FY 2006-07 Capital Replacement Budget to replace soft-start units on four pumps.

Unanimous among the four Directors present

D. Integrated Regional Water Management Plan

Director Wyckoff asked President Rowland if he could submit *questions* on the IRWMP on behalf of VVCSD. President Rowland said yes, but *recommendations* must go before the Board first for approval. There was much discussion about how the grant funds will be administered and who will ultimately decide which projects get funded.

8. REPORTS

A. Committees

Legal/Personnel Committee met on December 12 to discuss health insurance, employee salaries, and the 1985 Ebbert Agreement.

B. District Representatives to External Agencies

President Rowland and Director Brooks attended the Santa Ynez River Water Conservation District (SYRWCD) quarterly meeting on December 6. The SYRWCD considered VVCSD's request to nominate a project to study the feasibility of replenishing dewatered storage in the Lompoc Groundwater Basin.

Director Fox attended the annual California Special Districts Association conference in September and brought a CD of conference handouts and brochure.

Director Blair attended the Santa Barbara County Special Districts Association Annual Banquet in December. At the January 22 meeting Peter Stone will be speaking.

C. Board President

President Rowland had nothing further to report.

D. General Manager

The General Manager and President Rowland met with Deputy Senior County Counsel Rick Sanchez on December 18 to discuss the 1985 Ebbert Agreement.

The city of Lompoc is scheduled to award the construction contract for the LRWRP Upgrade Project at the January 16 meeting to Parsons RCI for \$79,442,373. The General Manager will attend the preconstruction conference on February 22.

The General Manager will be attending an IRWMP cooperating partners meeting on Wednesday, January 17 in Goleta if any Directors would like to attend.

To conclude his report, the General Manager requested a leave of absence, 5-10 days in late January, early February. His mother has requested his help in making arrangements for his

father to receive post-op rehabilitation. The Directors were very supportive and granted his request.

9. INFORMATIONAL CORRESPONDENCE

A. Letter from the City of Lompoc regarding Wastewater Capital Reserve Fund

B. General Manager's trip report

10. DIRECTORS' FORUM:

Director Fox reported that John Fox, CSDA President, has appointed him to the CSDA Program Committee and a Special Task Force. One purpose of the Special Task Force is to update a 1976 report prepared by Robert B. Hawkins, Jr. titled, "Self Government by District: Myth and Reality". He may be going to Sacramento on January 11.

Director Blair announced he is very happy to be back on the board.

11. CLOSED SESSION

The Board convened into Closed Session at 8:23 p.m. and reconvened into Open Session at 9:44 p.m. President Rowland reported the Board reached unanimous agreement on three items:

A. To add Option 3 to the District's Blue Cross Health insurance plan; and direct staff to prepare an ordinance amendment which will allow employees with other coverage to waive District-provided health insurance and receive a cash-in-lieu payment of 75 percent of the monthly premium.

B. Not to pay health insurance premiums for retirees.

C. To budget a 3.75 percent annual economic adjustment to employee salaries, effective July 2007, subject to further consideration and approval by the Board and when adopting the FY 2007-08 Operating Budget.

12. ADJOURN

President Rowland declared the meeting adjourned at 9:45 p.m.

Unanimous

Respectfully submitted,

Approved as to form,

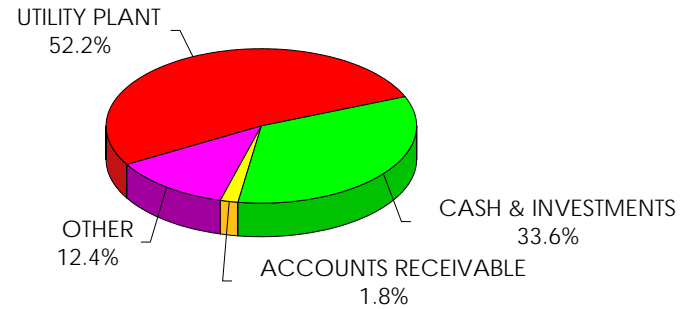
Stephanie Vlahos-Rivera
Secretary, Board of Directors

Don Rowland
President, Board of Directors

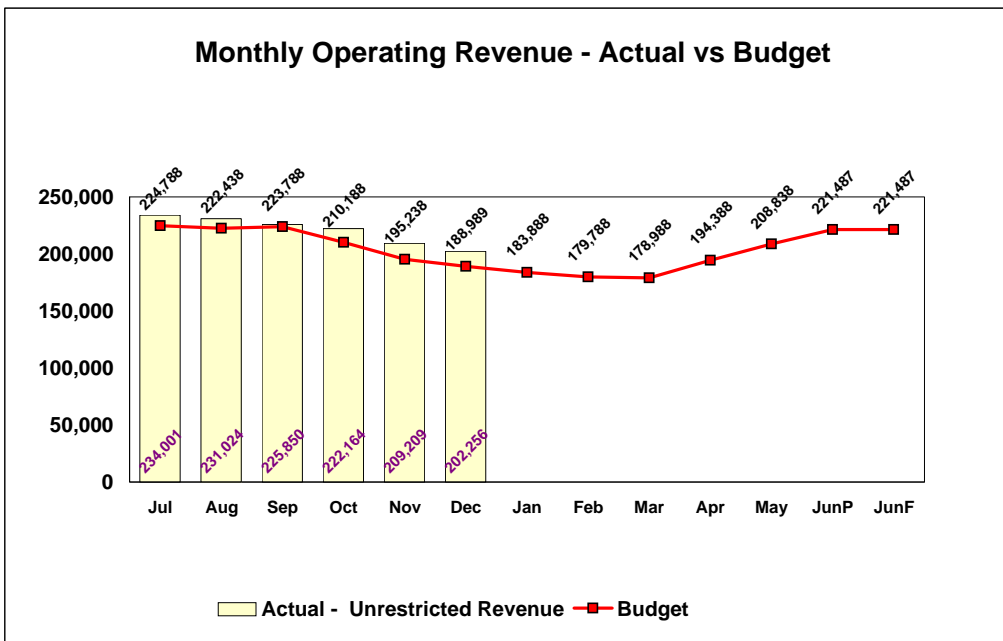
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of December 31, 2006

	<u>2007 FYTD</u>	<u>FYE 2006</u>	<u>VARIANCE</u>
ASSETS			
UTILITY PLANT	\$4,758,163	\$4,710,044	\$48,119
CASH & INVESTMENTS	3,064,902	2,408,980	655,922
RESTRICTED CASH	0	0	0
ACCOUNTS RECEIVABLE	166,843	180,911	(14,068)
OTHER	1,131,404	1,134,347	(2,943)
TOTAL ASSETS	<u>\$9,121,312</u>	<u>\$8,434,282</u>	<u>\$687,030</u>
LIABILITIES			
CURRENT LIABILITIES	\$263,785	\$281,702	(\$17,917)
UNEARNED REVENUE	77,299	77,299	0
ACCRUED BOND INTEREST PAYABLE	0	0	0
LONG TERM BONDS	0	0	0
TOTAL LIABILITIES	<u>\$341,084</u>	<u>\$359,001</u>	<u>(\$17,917)</u>
EQUITY			
CONTRIBUTED CAPITAL	\$441,668	\$441,668	\$0
EQUITY	7,633,613	6,778,887	854,726
CURRENT EARNINGS	704,947	854,726	(149,779)
TOTAL EQUITY	<u>\$8,780,228</u>	<u>\$8,075,281</u>	<u>\$704,947</u>
TOTAL LIABILITIES & EQUITY	<u>\$9,121,312</u>	<u>\$8,434,282</u>	<u>\$687,030</u>

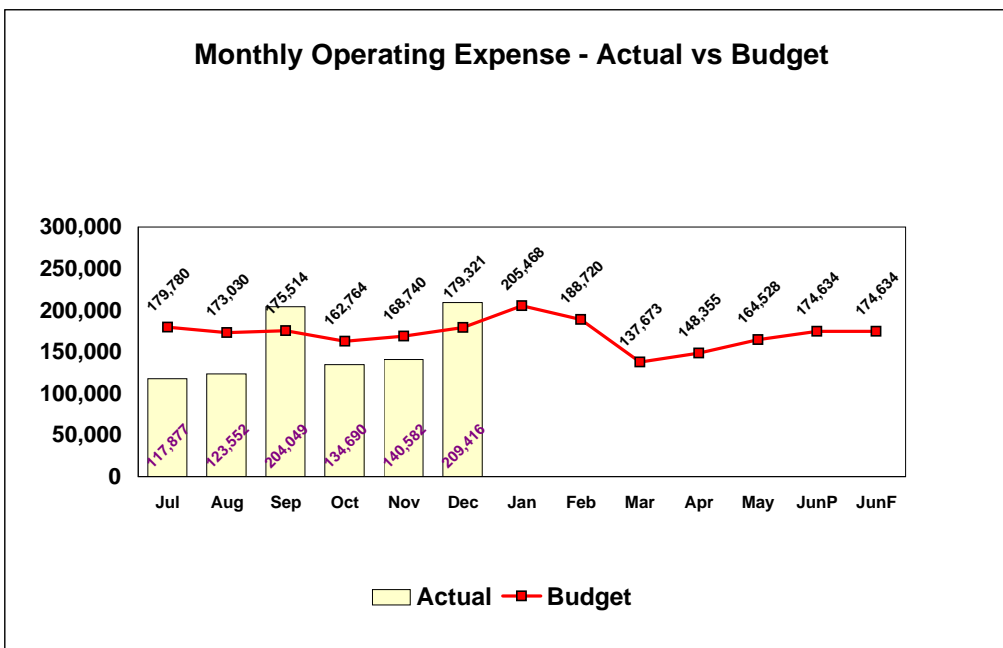
Assets



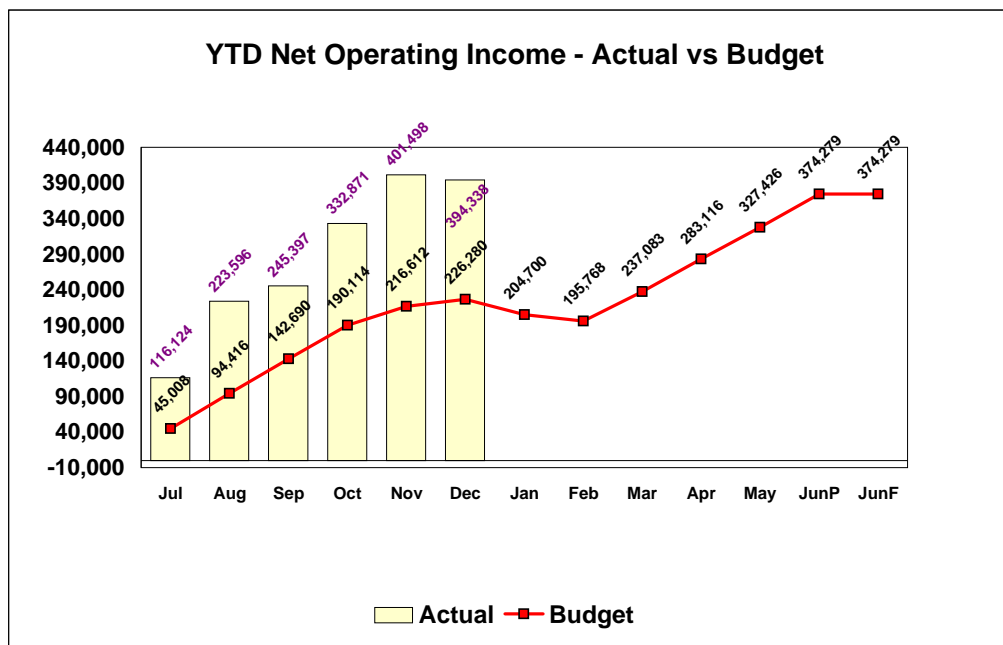
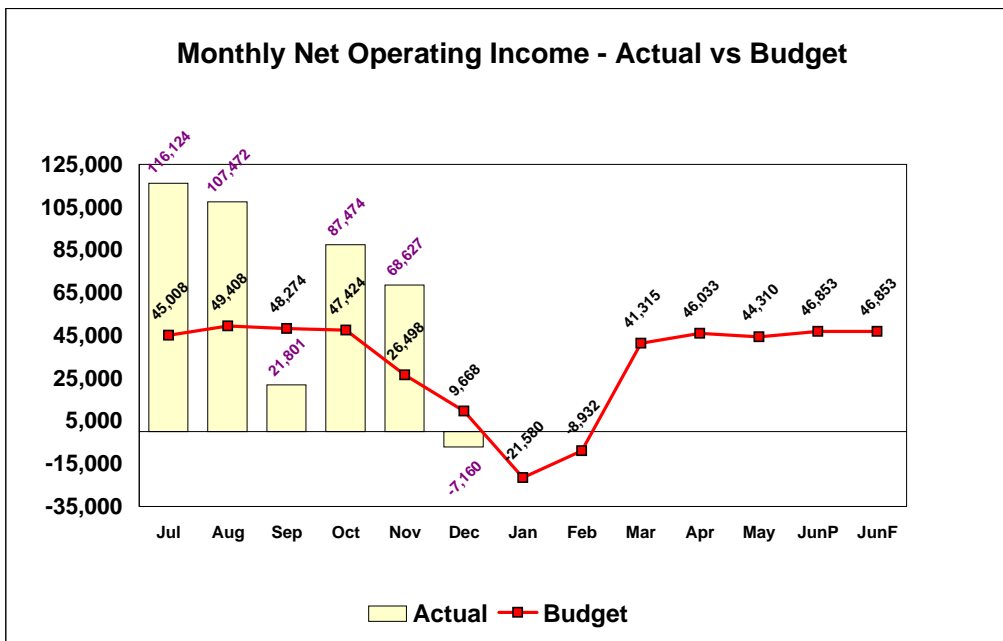
VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2006 to December 31, 2006



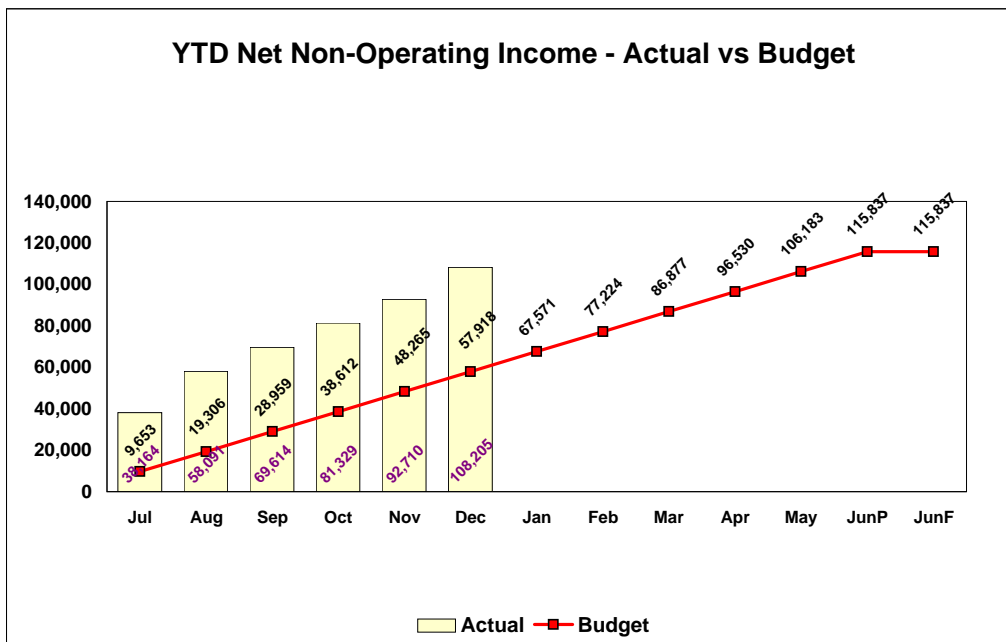
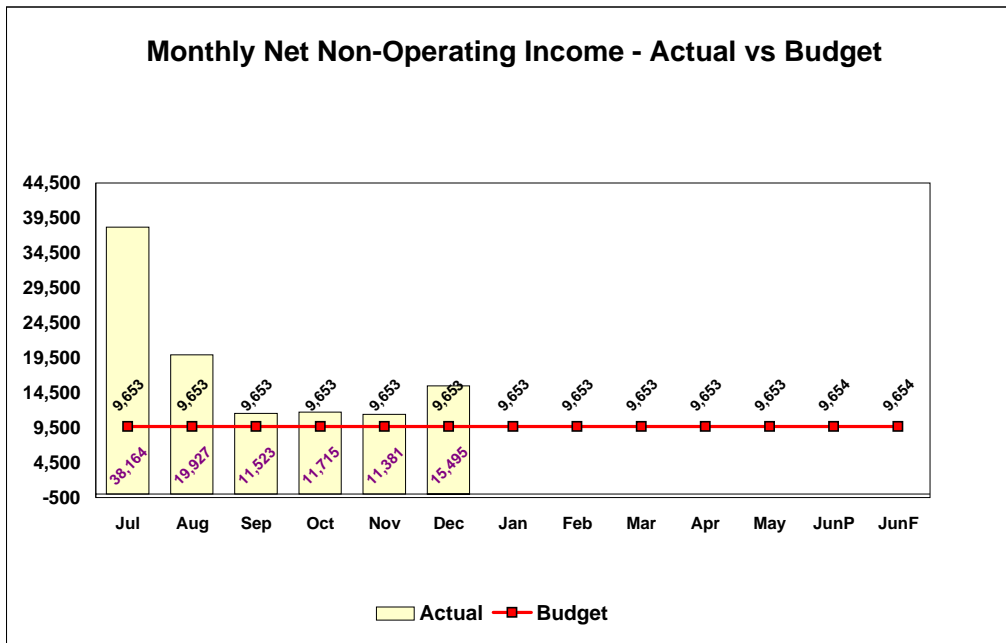
Note: In addition to the Unrestricted Revenue shown above, the District has also received total Connection Fees of \$202,411 this fiscal year.



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2006 to December 31, 2006

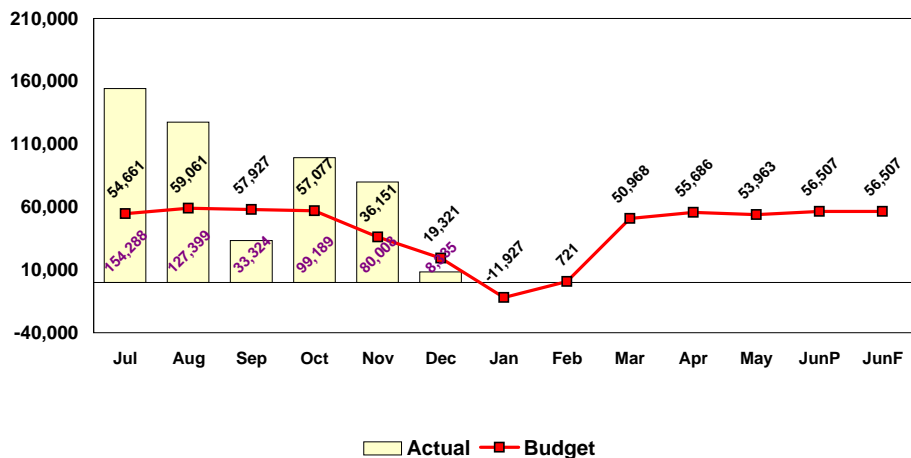


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
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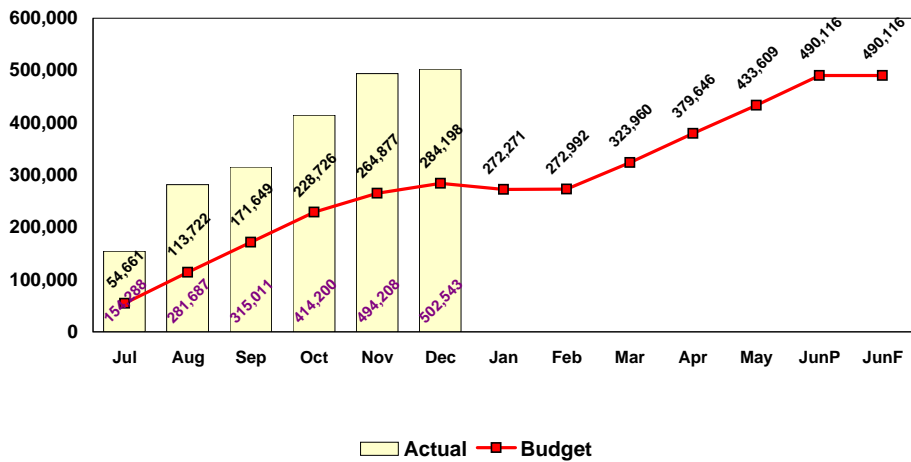


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Summary of Revenue and Expense
 For the Period From July 1, 2006 to December 31, 2006

Monthly Change in Net Assets - Actual vs Budget



YTD Change in Net Assets - Actual vs Budget



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 02/07 From 01/01/07 To 01/31/07
 Board Meeting Date 02/06/07 Item: 6.C.

Accounts Payable Amount \$140,502.79

Check Numbers 13799-13852

Void Checks none

Electronic Vendor Payment Amount _____

Confirmation Number _____

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$54,361.68

Check Numbers payroll is electronically transferred

Investments _____

Wire Numbers _____

Disbursements/Investments

A/P Checks \$140,502.79

Electronic Vendor Payments \$0.00

A/P Hand Checks \$0.00

Payroll \$54,361.68

Investments \$0.00

TOTAL \$194,864.47

REPORT.: Jan 31 07 Wednesday
 RUN...: Jan 29 07 Time: 14:06
 Run By.: PATTY LECAVALIER

VVCS D
 Cash Disbursement Detail Report
 Check Listing for 01-07 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013799	01/09/07	/Q001	QUINN, RALPH	130.00	.00	130.00	A70108	TOILET RETROFIT-QUI0005-1 TOILET
013800	01/09/07	ARA01	ARAMARK UNIFORM SERV.INC.	33.17	.00	33.17	4096153	CONTINUOUS TOWELS,SHOP TO WELS 12/7/06
				29.16	.00	29.16	4108321	CONTINUOUS TOWELS,SHOP TO WELS 12/21/06
				33.17	.00	33.17	4120439	CONTINUOUS TOWELS,SHOP TO WELS 1/4/07
			Check Total.....:	95.50	.00	95.50		
013801	01/09/07	CAL06	CALIFORNIA ELECTRIC SUPP	149.08	.00	149.08	670963	SHIELDED WIRE-SCADA PROJECT
013802	01/09/07	CLS01	CLINICAL LABS OF SAN	923.44	.00	923.44	1378	OUTPUT TRANSMITTER-WELL 3 B-SCADA SYSTEM-PO#1441
013803	01/09/07	CON04	CONOCO INC.	722.69	.00	722.69	39896612	264.22 GALS FUEL;15.17 GALS FUEL-JB TO ACWA/JPIA
013804	01/09/07	COR01	CORBIN WILLITS SYSTEM INC	692.38	.00	692.38	A612151	SERVICE AND ENHANCEMENT FEE 1/07
013805	01/09/07	COV01	COVERALL/MIDSTATE CALIF	150.00	.00	150.00	223047119	JANITORIAL SERVICE 1/07
013806	01/09/07	DEW02	J B DEWAR	77.52	.00	77.52	919812	DIESEL FUEL FOR DUMP TRUCK-24.7 GALS
013807	01/09/07	GAR01	MICHAEL J. GARNER	70.00	.00	70.00	A70108	REIMBURSE DHS GRADE 3 EXAM FEES
013808	01/09/07	HEA01	HEALTH SANITATION	40.61	.00	40.61	10821206	TRASH COLLECTION 12/06
013809	01/09/07	HOM02	HOME DEPOT	175.36	.00	175.36	10021206	CONDUIT-SCADA PROJECT;TRASH CANS;SINK FOR LAB
013810	01/09/07	IMP01	IMPAC GOVERNMENT SERVICES	1968.69	.00	1968.69	032111222	FORMSITE,PAYFLOW,REGIST,LODGING,MEALS,ALTERNATOR
013811	01/09/07	IMP10	IMPULSE INTERNET SERVICES	30.00	.00	30.00	457371	INTERNET DSL ACCOUNT 12/13/06-1/12/07
013812	01/09/07	JPI02	ACWA/JPIA	6583.00	.00	6583.00	A70108	WORKERS' COMP PREMIUM 10/1-12/31/06

REPORT.: Jan 31 07 Wednesday
 RUN...: Jan 29 07 Time: 14:06
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VVCS D
 Cash Disbursement Detail Report
 Check Listing for 01-07 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013812	01/09/07	JPI02	ACWA/JPIA	-447.00	.00	-447.00	A70108C	WORKERS' COMP PREMIUM CORRECTION 4/1/05-9/30/06
Check Total.....:				6136.00	.00	6136.00		
013813	01/09/07	LOM01	CITY OF LOMPOC, FINANCE	56.20	.00	56.20	63635	LANDFILL CHARGES 11/06
				60899.75	.00	60899.75	63795	11/06 M&O,11/06 ESTIMATE, 12/06 ESTIMATE
				58.15	.00	58.15	63863	LANDFILL CHARGES 12/06
				1435.87	.00	1435.87	A70108	WCRF SHORTFALL AT 6/30/06
Check Total.....:				62449.97	.00	62449.97		
013814	01/09/07	MIL01	MILLER GARDEN CENTER	126.00	.00	126.00	25038	OFFICE YARD MAINTENANCE 12/06
013815	01/09/07	OFF04	OFFICE DEPOT	328.74	.00	328.74	49631206	CALENDARS,TAPE,PAPER,HIGH LIGHTERS
013816	01/09/07	PGE01	PACIFIC GAS & ELECT. INC.	17977.27	.00	17977.27	68721206	PGE CHARGES 11/11-12/12/06
013817	01/09/07	PIT03	PITNEY BOWES	207.50	.00	207.50	40081206	POSTAGE FOR METER
013818	01/09/07	POS01	POSTMASTER GENERAL	700.00	.00	700.00	A61213	POSTAGE FOR 1/07 BILLS
013819	01/09/07	SAN07	SANTA BARBARA COUNTY	772.80	.00	772.80	A70108	LEGAL COUNSEL 11/06,12/06
013820	01/09/07	SAN18	SANTA BARBARA COUNTY SDA	180.00	.00	180.00	A61213	SBCSDA 2007 MEMBER DUES
013821	01/09/07	SOU01	SO.CALIFORNIA GAS CO.INC.	74.67	.00	74.67	79001206	SO.CALIF GAS-WELL 1B 11/22/06-12/27/06
				63.51	.00	63.51	84001206	SO.CALIF GAS-OFFICE 11/21/06-12/21/06
Check Total.....:				138.18	.00	138.18		
013822	01/09/07	SPE03	SPEEDY LOCK AND SAFE	42.00	.00	42.00	95667	TOW UNIT#9 FOR REPAIR
013823	01/09/07	STA09	STAPLES CREDIT PLAN	60.72	.00	60.72	53691206	PRINTER INK, LATE FEES
013824	01/09/07	VER01	VERIZON CALIFORNIA	241.44	.00	241.44	24751206	VERIZON 733-2475 12/13/06 -1/13/07
				78.38	.00	78.38	36151206	VERIZON 733-3615 12/13/06 -1/13/07

REPORT.: Jan 31 07 Wednesday
 RUN...: Jan 29 07 Time: 14:06
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VVCS D
 Cash Disbursement Detail Report
 Check Listing for 01-07 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013824	01/09/07	VER01	VERIZON CALIFORNIA	42.32	.00	42.32	39751206	VERIZON SCADA SYSTEM 12/13/06-1/13/07
Check Total.....:				362.14	.00	362.14		
013825	01/09/07	VJ001	V & J ROCK TRANSPORT INC	200.00	.00	200.00	11526	DUMP SPOILS FROM MAIN REPAIR
013826	01/09/07	WAT02	WTR.EDUCATION FOUNDATION	100.00	.00	100.00	A61213	WATER EDUCATION FOUNDATION 2007 MEMBER DUES
013827	01/09/07	WAY01	WAYNE'S TIRE INC	212.83	.00	212.83	599175	TIRES FOR UNIT 8 (QTY 2)
				50.00	.00	50.00	599291	FRONT END ALIGNMENT-UNIT 8
Check Total.....:				262.83	.00	262.83		
013828	01/09/07	\E003	EBBERT REALTY,	1.95	.00	1.95	000A61201	CUSTOMER REFUND - EBB0038
013829	01/09/07	\L001	LOPEZ, BLANCA I.	75.17	.00	75.17	000A61201	CUSTOMER REFUND - LOP0007
013830	01/09/07	\P004	PRUDENTIAL REALTY,	16.80	.00	16.80	000A61201	CUSTOMER REFUND - PRU0027
013831	01/09/07	\S001	SAMEC, FLORENCE	72.14	.00	72.14	000A61201	CUSTOMER REFUND - SAM0007
013832	01/09/07	\V003	VALLEY SLURRY SEAL,	217.46	.00	217.46	000A61201	CUSTOMER REFUND - VAL0009
013833	01/22/07	ASC01	ACWA SERVICES CORPORATION	5388.93	.00	5388.93	01840207	GROUP MEDICAL,DENTAL,VISION,LIFE 2/07
013834	01/22/07	BAS01	BASIC CHEMICAL SOLUTIONS	422.38	.00	422.38	SI5258496	300 GALS NaHSO3
				422.38	.00	422.38	SI5262968	300 GALS NaHSO3
				422.38	.00	422.38	SI5267207	300 GALS NaHSO3
Check Total.....:				1267.14	.00	1267.14		
013835	01/22/07	CAL03	CALIFORNIA WATER	555.00	.00	555.00	A70122	2007 CALIF.WATER AWARENESS CAMPAIGN CONTRIBUTION
013836	01/22/07	CAL06	CALIFORNIA ELECTRIC SUPP	15610.82	.00	15610.82	672750	100HP"IT"SOFT STARTER(QTY 3),75HP"IT"STARTER-PO1444
013837	01/22/07	CON02	CNGRSSMN ELTON GALLEGLY	51.60	.00	51.60	A70117	5X8 COTTON FLAGS (QTY 2)
013838	01/22/07	CSD01	CALIFORNIA SPECIAL	59.00	.00	59.00	19980	REGISTRATION-ETHICS TRAINING-FOX

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 RUN...: Jan 29 07 Time: 14:06
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VVCS D
 Cash Disbursement Detail Report
 Check Listing for 01-07 Bank Account.: 13100

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
013839	01/22/07	FER01	FERGUSON ENTERPRISES INC	771.52	.00	771.52	1220938	6" GATE VALVE, COUPLER-PO# 1442
				209.04	.00	209.04	1224921	PIPE, COUPLERS, GASKETS-PO#1438
Check Total.....:				980.56	.00	980.56		
013840	01/22/07	IMP10	IMPULSE INTERNET SERVICES	215.48	.00	215.48	458706	INTERNET DSL 12/11/06-1/10/07 SCADA, OFFICE, MODEM
013841	01/22/07	NAT01	NATIONAL GROUP TRUST	527.37	.00	527.37	23940207	LONG TERM DISABILITY 2/07
013842	01/22/07	NIC01	NICKSON'S MACHINE SHOP	829.85	.00	829.85	73357	REPAIR 135 WAUK ENGINE-PO#
013843	01/22/07	PIO01	PIONEER AMERICAS LLC	2113.78	.00	2113.78	38770324	2010 GALS NaOCL
				2082.23	.00	2082.23	38773168	1980 GALS NaOCL
Check Total.....:				4196.01	.00	4196.01		
013844	01/22/07	PIT01	PITNEY BOWES CREDIT CORP.	362.04	.00	362.04	JA07	PB METER & MAIL MACHINE RENTAL 2/07-4/07
013845	01/22/07	QUI03	QUINN COMPANY	172.29	.00	172.29	1164453	14" BLADES FOR CUT-ALL SAW (QTY 2)
013846	01/22/07	SAN01	SANTA YNEZ RIVER	6897.43	.00	6897.43	A70117	SYRWCD PUMP TAX 7/1/06-12/31/06
013847	01/22/07	SAN10	SANTA BARBARA COUNTY	2253.89	.00	2253.89	2002-777	11/06 GENERAL ELECTION CHARGES
013848	01/22/07	SAN18	SANTA BARBARA COUNTY SDA	26.00	.00	26.00	A70122	SBCSDA DINNER/MEETING-WYCKOFF
013849	01/22/07	TEC01	TECHNOFLO SYSTEMS	923.44	.00	923.44	1378	OUTPUT TRANSMITTER-WELL 3 B-SCADA SYSTEM-PO#1441
013850	01/22/07	THO02	THOMA ELECTRIC, INC.	4335.00	.00	4335.00	18589	EVALUATE POWER REQUIREMENTS-SITE#3 GENERATOR
013851	01/22/07	VER02	VERIZON WIRELESS	172.00	.00	172.00	102319013	VERIZON CELLULAR PHONE SERVICE 1/2/07-2/1/07
013852	01/22/07	SAN18	SANTA BARBARA COUNTY SDA	26.00	.00	26.00	A70122P	SBCSDA DINNER/MEETING-FOX

Cash Account Total.....:	140502.79	.00	140502.79
	-----	-----	-----
Total Disbursements.....:	140502.79	.00	140502.79
	=====	=====	=====
	-----	-----	-----
Cash Account Total.....:	.00	.00	.00

REPORT.: Jan 31 07 Wednesday
 RUN...: Jan 29 07 Time: 14:06
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VVCS D
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 01-07 Bank Account.: 13101

PAGE: 005
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
19876	01/12/07	PUB02	PUBLIC EMPLOYEES	4474.06	.00	4474.06	A70112	PERS EPMC PP#1
75789	01/26/07	PUB02	PUBLIC EMPLOYEES	4463.15	.00	4463.15	A70126	PERS EPMC PP#2
86600	01/12/07	PER04	STATE STREET BANK & TRUST	2920.00	.00	2920.00	A70112	EMPLOYEE PERS 457 PP#1
89685	01/26/07	PER04	STATE STREET BANK & TRUST	2920.00	.00	2920.00	A70126	EMPLOYEE PERS 457 PP#2
197950	01/12/07	EMP01	EMPLOYMENT DEVELOP.DEPART	896.15	.00	896.15	A70112	STATE WH TAXES PP#1
197951	01/12/07	EMP01	EMPLOYMENT DEVELOP.DEPART	127.74	.00	127.74	1A70112	STATE DISABILITY PP#1
617040	01/12/07	EFT01	EFTPS	2367.93	.00	2367.93	A70112	FEDERAL WH TAXES PP#1
617041	01/12/07	EFT01	EFTPS	617.38	.00	617.38	1A70112	FICA MEDICARE PP#1
757410	01/26/07	EMP01	EMPLOYMENT DEVELOP.DEPART	907.82	.00	907.82	A70126	STATE WH TAXES PP#2
757411	01/26/07	EMP01	EMPLOYMENT DEVELOP.DEPART	128.56	.00	128.56	1A70126	STATE DISABILITY PP#2
917690	01/26/07	EFT01	EFTPS	2367.58	.00	2367.58	A70126	FEDERAL WH TAXES PP#2
917691	01/26/07	EFT01	EFTPS	621.34	.00	621.34	1A70126	FICA MEDICARE PP#2
Cash Account Total.....:				22811.71	.00	22811.71		
Total Disbursements.....:				22811.71	.00	22811.71		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Statement of Cash Flow
For the Period from July 1, 2006 to December 31, 2006

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 1,542,207
Cash payments for goods and services	(529,505)
Cash payments to employees	<u>(365,331)</u>
Net Cash Provided by Operating Activities	\$ 647,371
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES	
Purchase of fixed assets	(109,911)
Proceeds from sale of assets	<u>20</u>
Net Cash Used - Capital & Related Financing Activities	(109,891)
CASH FLOWS FROM NON-CAPITAL & RELATED FINANCING ACTIVITIES	
Other	<u>11,563</u>
Net Cash Provided - Non-Capital Financing Activities	11,563
CASH FLOWS FROM INVESTING ACTIVITIES	
(Purchase) of certificates of deposit/ notes	(7,009)
Investment income	<u>106,880</u>
Net Cash Provided by Investing Activities	99,871
Net Increase (Decrease) in Cash & Cash Equivalents	<u>648,913</u>
Cash and cash equivalents, beginning of year	<u>1,748,778</u>
Cash and cash equivalents, year-to-date	<u><u>\$ 2,397,692</u></u>
Reconciliation to the Statement of Net Assets:	
Cash on hand	\$ 400
Cash and short term investments	2,397,292
	<u><u>\$ 2,397,692</u></u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Statement of Cash Flow
 For the Period from July 1, 2006 to December 31, 2006

Reconciliation of Operating Income to Net Cash

Provided by Operating Activities

Operating Income	\$ 596,740
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Adjustments to reconcile operating income
to net cash provided by operating activities

Depreciation	\$ 61,793
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Change in operating assets and liabilities:

Decrease in accounts receivable	4,407
(Increase) in other receivables	(595)
(Increase) in prepaid items	(5,701)
Decrease in deposits	8,645
(Decrease) in accounts payable	(9,546)
(Decrease) in accrued payroll	(14,069)
Increase in customer deposits	11,481
(Decrease) in compensated absences	(5,783)

Net Cash Provided by Operating Activities	\$ 647,371
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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7.B.

FROM: Joe Barget, General Manager
Cynthia Allen, Office Manager

DATE: February 6, 2007

SUBJECT: Ordinance 27-07

Recommendation: Adopt Ordinance No. 27-07 establishing policies and procedures pertaining to District Organization, Administration, Personnel, and Finance thereby replacing Ordinance No. 25-03 and Amendments 1 through 3 and the Records Retention Policy.

Policy Implications: Per California Government Code §61045(g), the Board shall adopt policies for the operation of the district.

Resource Impacts: None.

Discussion: Changes in CSD law have necessitated some minor changes to the existing Ordinance (see attached table for summary of changes). We have also taken this opportunity to incorporate all existing amendments and the Records Retention Policy adopted by the Board of Directors on March 6, 1997. All Board members were provided a red-line draft Ordinance prior to Board meeting. A clean copy of the final draft is available in the Office for Board and public review, and the final version will be attached to the original Board Meeting Minutes following adoption.

Attachment: Table summarizing changes to Ordinance.

Ordinance Revisions for Policies and Procedures Pertaining to District Organization, Administration, Personnel, and Finance

Global	<ul style="list-style-type: none"> ▶ Changed District General Manager to General Manager ▶ Changed VVCSD to District or Vandenberg Village Community Services District ▶ Minor grammatical corrections ▶ Added references to State and Federal regulations, where applicable
Article No. 1	<ul style="list-style-type: none"> ▶ Changed Section A to Article 1 to be consistent with rest of District Ordinance numbering ▶ Added requirements specified by AB1234 ▶ Reworded Finance Officer responsibilities to comply with changes to CSD law ▶ Added Treasurer per SB135
Article No. 2	<ul style="list-style-type: none"> ▶ Changed Section B to Article 2 to be consistent with rest of District Ordinance numbering ▶ Rule 6 – removed specific document listing from existing Records Retention Policy and replaced with wording that includes every District record ▶ Rule 6 – added policy regarding email retention ▶ Rule 6 – a continuation of the full account of deleted text can be found at the end of the red-line document
Article No. 3	<ul style="list-style-type: none"> ▶ Changed Section C to Article 3 to be consistent with rest of District Ordinance numbering ▶ Replaced supervisor with manager, where appropriate ▶ Rule 1 – added health insurance changes approved by the Board at the January 9, 2007 meeting ▶ Rule 2 – changed required document listing to comply with Department of Homeland Security requirements ▶ Rule 9 – added allowance for the closing of the office on Presidential proclaimed days ▶ Rule 9 – changed fiscal year to calendar year for floating holidays to match personnel calendar (since floating holidays are on a “use it or lose it” basis this change has no impact) ▶ Rule 13 – changed retirement age from 60 to 55 to match PERS plan
Article No. 4	<ul style="list-style-type: none"> ▶ Changed Section D to Article 4 to be consistent with rest of District Ordinance numbering ▶ Rule 1 – added provision of “sole source” purchase requests ▶ Rule 3 – added list of authorized investment signatories ▶ Rule 3 – added provision for direct deposits ▶ Rule 6 – changed wire transfer allowances

**Santa Barbara County
2003-2008 Housing Element**

January 30, 2007
6:00 p.m.
Betteravia Government
Center

**What is the Housing
Element?**

- + State mandated element of the County's Comprehensive Plan
- + Purpose is to create affordable housing opportunities for all economic segments
- + Unique: State certification required

**GOVERNMENT CODE
SECTION 65580-65589.8**

- + Sets rules for Housing Elements
- + Requires all local governments to plan for "fair share" of affordable housing
- + Establishes 5-year cycle for Housing Element update
 - + State Department of Housing & Community Development (HCD) must certify updates

**State Mandates That County
Meets Regional Housing Need**

- + State evaluates population growth, jobs, development and local income data in order to assign minimum number of affordable units that must be built in the County
- + SBCAG allocates this number of State assigned units to each jurisdiction in the region

County Responsibilities

- + State HCD set terms for 2003-2008 Housing Element:
 - + Change zoning rules to encourage landowners to build more housing
 - + Rezone a minimum of 62 acres to allow 16-20 residences per acre
- + 2009-2014 Housing Element will require more housing in the County

**Questions Concerning State
Housing Mandates?**

- + www.leginfo.ca.gov/calaw.html
- + Gov't. Code Section 65580-65589.8
- + Lynn Jacobs, Director, State HCD
(916) 445-4775

What are the main policy changes in the Housing Element?

- + Rezone at least 62 acres of land to allow the construction of housing at 16-20 units per acre

Why does land need to be rezoned?

- + State law requires it because projected buildout under the County's current zoning does **not** enable the number of state mandated affordable units to be built

Have the final rezone sites been selected?

- + No, But 62 acres **in total** are required
- + Ten initial sites were identified by Planning Commission for study
 - + 87.8 acres being studied
 - + All in northern Santa Barbara County
- + Alternative sites will be studied
 - + CEQA requires alternative sites to have fewer potential environmental impacts

How were the initial 10 sites selected?

- + County Planning Commission identified 10 North County sites for study
 - + Project underway in Carpinteria
 - + Alternative planning processes for Goleta and Santa Ynez Valley expected to i.d. sites, but neither process yielded sites
 - + Isla Vista Master Plan to i.d. sites pending County and Coastal Commission approval

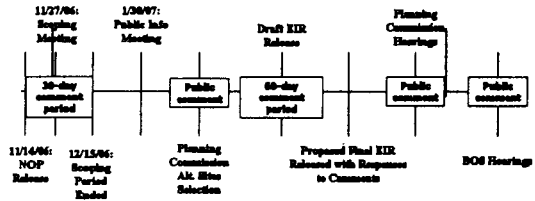
How will potential alternative sites be identified?

- + Public input during scoping period identified some sites
 - + Landowners interested in rezone
- + Additional potential sites identified through land inventory analysis:
 - + Potential environmental impacts
 - + Access to utilities, infrastructure
 - + Access to community services

Who will select alternatives to be studied?

- + Housing Element EIR independent coordinator will identify potential alternative sites for study
- + Planning Commission will select alternative sites for evaluation
- + EIR to include evaluation of proposed & alternative rezone sites

What opportunities will the public have to provide comment?



Santa Barbara County 2003-2008 Housing Element EIR

January 30, 2007